



PLANNING COMMISSION REGULAR MEETING

MONDAY, NOVEMBER 17, 2025

MINUTES

Monday, November 17, 2025

6:00 PM

Hearing Room

1. Call to Order

Commissioner Gilmartin presented virtual hearing instructions.

- a. Pledge of Allegiance
- b. Roll Call

PRESENT

Commissioner Stephen Allen
Commissioner Calvin Downs
Commissioner Jack Gilmartin
Commissioner Mark Hampton
Commissioner Ed Kubly
Commissioner Michael McKesson
Alternate Mark Witkiewicz

EXCUSED

Commissioner Len Abruzzo
Commissioner Ed Rhodes
Commissioner Jim Smallwood

- c. Attorney Certification of the Agenda

Chris Pratt, Managing County Attorney, stated that all items on today's agenda have been reviewed by the County Attorney's Office, they have been properly noticed, and the Commission has jurisdiction to hear them.

- d. Planning Commission Disclosures

2. Approval of Minutes

- a. Unofficial Minutes from November 3, 2025.

Commissioner Stephen Allen moved that the Commission approve the Minutes from November 3, 2025 as amended.

RESULT: APPROVED

MOVER: Ed Kubly

SECONDER: Mark Witkiewicz

AYES: Stephen Allen, Calvin Downs, Jack Gilmartin, Mark Hampton, Ed Kubly,
Mike McKesson, Mark Witkiewicz

3. Land Use Hearing Items

- a. 501 Tenderfoot Drive, Sage Port Water Treatment Plant Chemical Building – Location and Extent – Project File: LE2025-020.

Carolyn Washee-Freeland, AICP, Senior Planner - Department of Community Development - presented the proposed application.

The applicant's representative, Connor Lindholm, TST Infrastructure – provided additional information.

Commissioner Gilmartin opened public comment.

There was no public comment.

Commissioner Gilmartin closed public comment.

Commissioner Gilmartin opened Planning Commission discussion.

Commissioner Calvin Downs moved to recommend approval of the 501 Tenderfoot Drive, Sage Port Water Treatment Plant Chemical Building – Location and Extent – Project File: LE2025-020 under the (1) condition as stated.

RESULT: APPROVED

MOVER: Calvin Downs

SECONDER: Ed Kubly

AYES: Stephen Allen, Calvin Downs, Jack Gilmartin, Mark Hampton, Ed Kubly,
Mike McKesson, Mark Witkiewicz

NAYS: None

4. Adjournment

The meeting was adjourned at 6:33 p.m.

Calvin Downs, Secretary

Samantha Hutchison, Recording Secretary