



## **Douglas County Sheriff's Office Reintegration Program**

Prepared by Douglas County Sheriff's Office  
for Colorado Judicial Department Correctional Treatment Board-Local Board Applications FY27

**Primary Contact: Kim Browning**



## Opportunity Details

### Opportunity Information

Title

Correctional Treatment Board-Local Board Applications FY27

Description

The State Correctional Treatment Board (CTB) is pleased to announce the opening of the Local Treatment Board funding application process. Correctional Treatment Cash Funds accessed via the funding application process are to be used to support juveniles and adults who are involved in various phases of the justice system and who struggle with substance abuse and co-occurring issues.

As you may know, the State Correctional Treatment Board is a seven-member board established to oversee the Correctional Treatment Cash Fund (§18-19-103, C.R.S). The purpose of the Board is to ensure a fair and reasonable allocation of cash funds across the state distributed in accordance with statutory intent. Local Treatment Boards (§18-19-104, C.R.S.) are responsible for assessing treatment service needs within their respective judicial district and making prioritized funding recommendations to the State Correctional Treatment Board on an annual basis. Applications are reviewed and funding decisions are made annually by the Correctional Treatment Board.

Awarding Agency Name

Correctional Treatment Board

Agency Contact Name

Frances Blair

Agency Contact Phone

720-625-5763

Agency Contact Email

frances.blair@judicial.state.co.us

Category Explanation

Categories of Appropriate Requests (statutorily allowable requests):

- Alcohol and Drug Screening, Assessment and Evaluation
- Alcohol and Drug Testing
- Substance Abuse Education and Training
- Treatment for Assessed Substance Abuse and Co-occurring Disorders
- Recovery Support Services

Cash funds may be used to serve the following populations:

- Adults and juveniles on diversion for a state offense and adults juveniles under supervision in a pretrial diversion program for a state offense
- Adults and juveniles serving a probation sentence for a state offense, including Denver county
- Adults and juveniles on parole
- Offenders sentenced or transitioned to a community corrections program
- Offenders serving a sentence in county jail, on work-release program supervised by county jail, or receiving after-care treatment following release from jail if the offender participated in jail treatment program
- Offenders on bond or on summons, with a pending criminal case in pretrial treatment program.

Manager

Frances Blair

Additional Users

Opportunity Posted Dates

3/1/2025 - 6/1/2025

Announcement Type

Initial Announcement



Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/8837a0c7-c6b6-42b7-b63e-654fa3f3fb2b>

Is Published

Yes

## Funding Information

Funding Source Description

Correctional Treatment Cash Fund (§18-19-103, C.R.S)

## Award Information

Award Period

07/01/2026 - 06/30/2027

Award Type

Competitive

## Submission Information

Submission Window

03/01/2025 12:00 AM - 06/01/2025 12:00 AM

Submission Timeline Type

One Time

Allow Multiple Applications

Yes

Application Review Start Date / Pre-Qualification Deadline

7/1/2025

## Question Submission Information

Question Submission Open Date

03/01/2025 12:00 AM

Question Submission Close Date

05/31/2025 12:00 AM

Question Submission Email Address

CorrectionalTreatmentBoard@judicial.state.co.us

## Eligibility Information

Additional Eligibility Information

§18-19-104 C.R.S. Judicial district drug offender treatment boards:

(1) Each judicial district shall create a drug offender treatment board, whose membership is knowledgeable about adult criminal and juvenile justice matters, consisting of:

- (a) The district attorney serving the judicial district or his or her designee;
- (b) The chief public defender serving the judicial district or his or her designee;
- (c) The chair of the local community corrections board or his or her designee;
- (d) A parole officer working in the judicial district chosen by the director of the department of corrections or his or her designee;
- (e) A sheriff that serves the judicial district chosen by the chief judge of the judicial district;
- (f) A representative of a drug court or similar problem-solving court if such court exists in the judicial district chosen by the chief judge of the judicial district;



(g) A person with expertise in juvenile matters chosen by the chief judge of the judicial district;

(h) A probation officer working in the judicial district chosen by the chief judge of the judicial district.

\*Once the board has been created a letter of appointment made by the district's Chief Judge needs to be submitted to the Correctional Treatment Board Coordinator.

## **Additional Information**

Additional Information URL

<https://www.coloradojudicial.gov/probation/correctional-treatment-board?topic=155&wrapped=true>

## **Award Administration Information**

Reporting

Per Statue, You must be able to report the following for your projects and the clients that you serve:

Demographic information including gender, ethnicity, and age

Justice System Status

Level of treatment delivered

Actual length of time in treatment for each client

Discharge status and, if the status is negative, the reason for the negative discharge

Any special licenses held by the treatment program.



## **Project Information**

### **Application Information**

Application Name

Douglas County Sheriff's Office Reintegration Program

Award Requested

\$30,000.00

Total Award Budget

\$30,000.00

### **Primary Contact Information**

Name

Kim Browning

Email Address

kbrowning@dcsheriff.net

Address

4000 Justice Way  
Castle Rock, CO 80109

Phone Number

(303) 660-7534



## Project Description

### Uniform Application

#### Applicant Information

Organization's Legal Name

Douglas County Sheriff's Office

Is your organization based in Colorado?

- Yes
- No

Please identify the Judicial District in which the applicant entity is physically located

18th

Primary Contact Name

Kim Browning

Primary Contact Email

kbrowning@dcsheriff.net

Primary Contact Phone

303-660-7534

Primary Contact Alternative Phone

Executive Director's Name

Commander Ruben Beltran

Executive Director's Email

rbeltran@dcsheriff.net

Executive Director's Phone

303-814-7090

Description of Organization and Mission

Douglas County Sheriff's Office

Vision: To be the leader in courageous & compassionate public safety.

Mission: Partnering with the community in our unwavering commitment to safeguard life, rights, and property, while enforcing the law fairly. We will be accountable, transparent, and respectful as we adapt our training and resources to meet the evolving needs of Douglas County.

Values

-Honor: Being of superior standing, one whose worth brings respect.

-Service: To always go above and beyond the call of duty.

-Valor: To have strength of mind or spirit that enables a person to encounter danger with firmness and personal bravery.

Counties Served by Program (select all that apply)

Douglas

Cities in which services will be provided

The jail is located in Castle Rock, but Reintegration serves offenders throughout the county and larger Denver-metro area.



## CTB Funding Application

### Program Contact Information

Funding Coordinator Name

San Castillo Jones

Funding Coordinator Job Title

JBBS Programs Administrator

Funding Coordinator Email Address

scastillo@dcsheriff.net

Funding Coordinator Phone Number

303-814-7024

Fiscal Agent Name

Kim Browning

Fiscal Agent Job Title

Contracts & Grants Administrator

Fiscal Agent Email Address

kbrowning@dcsheriff.net

Fiscal Agent Phone Number

303-660-7534

Signing Authority Name

Darren Weekly

Signing Authority Job Title

Douglas County Sheriff

Signing Authority Email Address

dweekly@dcsheriff.net

Signing Authority Phone Number

303-663-7722

### Project Overview

Has this request previously been made to the Correctional Treatment Board?

- Yes, and approved
- Yes, but was denied
- No

Please share the dates of funding and funding amounts

FY 2018- \$10,000; FY2019- \$20,000; FY2020- \$20,000; FY2021- \$20,000; FY2022-\$20,000; FY2023-\$25,000;  
FY2024-\$25,000; FY2025- \$25,000; FY2026- \$30,000

Services to be provided (check all that apply)

- Alcohol/Drug screening, assessment, and evaluation
- Alcohol/Drug Testing
- Substance abuse education and training
- Treatment for assessed substance abuse and co-occurring disorders
- Recovery Support Services

Please describe the specific service(s) including type, frequency/dosage, program specifics, modalities, etc.



The mission of the Re-entry Program is to reduce recidivism in our communities. To do so, we meet with justice-involved individuals at the Douglas County Detention Center to discuss their re-entry plans and concerns, and to connect them with community resources that address their situation.

The Re-entry case manager meets with individuals to assess their situation as a whole and provides community resources for assistance with: Identification replacement; Veteran's services; housing; transportation; employment; Medicaid/Food Assistance; Substance Use Disorder (SUD) treatment; and mental health services, among others.

The Re-entry Program's Case Manager can work with all individuals incarcerated at the Douglas County Sheriff's Office Detention Center. While our other case managers focus on specific populations, like JMAT, Competency or Presentence, Re-entry can work with everyone else who needs assistance with release planning. Our Re-entry Case Manager will also be able to provide SUD education workshops that complement our other Reintegration programs.

Population to be served:

- Adult
- Juvenile

Justice System Status\*\*:

- Diversion
- Probation
- Parole
- Community Corrections
- Work Release/Jail Treatment Aftercare
- Pre-Trial (bond/summons)

**\*\*Please note: Each agency referring clients for services using Correctional Treatment Board funds is responsible for following its own fiscal rules and individually contracting with the vendor(s).**

What other types of funding are available to support this request? (check all that apply)

- None, the CTB funding would solely support this request
- Private Pay
- Medicaid
- Other funding

If Other Funding, please describe:

Describe the need(s)/gap(s) these funds will address and how you have identified these need(s)/gap(s). Please provide any information/data that support your identified area of need (i.e., how have you determined the extent of the need that your services/programs will address):

The Reintegration Program began as a collaborative effort between various county departments to examine the recidivism rates of our inmate population, and to address the reasons why inmates re-offend. After collecting data from hundreds of inmates, it was found that their needs, to maintain stability, are vast and unique. Those needs primarily include substance abuse treatment, mental health treatment, shelter, transportation, food assistance, and clothing assistance. Without access to these essential resources, individuals risk returning to custody due to failure to appear for court, or for probation violations. Through consistent collaboration, the community partners address these needs on an individualized basis.

Our Collaborative Program for Reintegration (CPR) includes the following partners: Douglas County Community Justice Services, 23rd Judicial Probation, Public Defender's Office, Problem Solving Courts, Douglas County Department of Human Services (DCDHS), Arapahoe Douglas Works! Workforce Center, Douglas County Cares, All Health Network (JBBS), Developmental Pathways, the Re-entry Program, the Homeless Engagement Assistance and Resource Team (HEART), the Care Compact (TCC), Community Response Teams (CRT), and various others.

The geographic location of the Detention facility hinders the ability for individuals being released to seek shelter, transportation, and other basic needs. The Reintegration Program relies on community non-profit organizations for additional resources such as inpatient substance abuse treatment, temporary shelter, and emergency food assistance. The high need for community resources from the criminal justice population places the burden on these organizations. Transportation for those that are not in crisis is non-existent. This creates a cycle that is difficult for



individuals to break. The lack of transportation, in turn, creates the need for temporary food and shelter.

CTB funds address the high demand for transportation, housing, educational materials for substance use and/or mental health recovery, and daily living supplies for inmates.

Re-entry Planning Assessments are given to all inmates who request Re-entry assistance or who are referred by DCSO staff or stakeholders. Through inmates' self-report, they identify what services they need that will most likely lead to success after release from jail.

Needs/Gaps Supporting documentation (if applicable):

Are you able to provide a complete and detailed report including all the data required on the Quarterly Reporting Form?

- Yes
- No

Please refer to the attached document as an example for the required Quarterly Reporting Form

CTB Quarterly Reporting Example.docx

### **Acknowledgements**

Acknowledge that CTB funds may not be utilized for services that are funded by Medicaid for Medicaid eligible clients. Applicants should include in the funding application the district's practice for encouraging eligible clients to enroll and properly utilize benefits. Applicants should include in the funding application the district's practice for encouraging eligible clients to enroll and properly utilize benefits.

- Acknowledge

Districts practice for encouraging eligible clients to enroll and properly utilize benefits

The Reintegration Program partners with our county human services' office to work alongside Medicaid eligibility. We will enroll clients prior to release from custody.

Local Treatment Board approval letter: (Local Board approval is required for award approval, if this is not attached, application is INVALID)

23rd JD Correctional Treatment Board Support Letter - Douglas Sheriffs Office.pdf

Which agency will serve as the fiscal agent?

Douglas County Sheriff's Office



## Budget

### Proposed Budget Summary

#### Expense Budget

	Grant Funded	Total Budgeted
<b>Recovery Support Services</b>		
Backpacks, Recovery Support Items, Emergency Housing	\$18,000.00	\$18,000.00
Educational Materials & Support	\$6,000.00	\$6,000.00
Transportation Vouchers	\$6,000.00	\$6,000.00
<b>Subtotal</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>
<hr/>		
<b>Total Proposed Cost</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>

#### Revenue Budget

	Grant Funded	Total Budgeted
<b>Grant Funding</b>		
Award Requested	\$30,000.00	\$30,000.00
<b>Subtotal</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>
<hr/>		
<b>Total Proposed Revenue</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>

### Proposed Budget Detail

See attached spreadsheet.

### Proposed Budget Narrative

#### Recovery Support Services

##### Backpacks, Recovery Support Items, Emergency Housing

Many of the inmates incarcerated in the facility have no usable clothing or hygiene items upon their release. These funds would be used to increase our supply of backpack and indigent supplies for inmates, especially the inmates who were identified to be homeless upon entry into the facility. The backpacks would include items such as shampoo, soap, toothbrushes, toothpaste, shaving cream, band-aids, towels, blankets, water bottles, and socks. These could also include grocery store gift cards and Goodwill gift cards for clothing, dependent on the inmate's needs. These funds would also assist in covering some of the inmates not enrolled in the Specialty Courts with sober living, inpatient residential treatment, outpatient substance use, and mental health treatment. The funds would cover sober living costs for 30 days or first month rent assistance for clients. These funds would be used for approximately one hundred (100) inmates.

##### Educational Materials & Support

These funds would be used to purchase education materials such as composition books used for journaling during



their recovery, which the mental health and substance abuse counselors have identified to being proactive and valuable tools in the road to recovery. The funds would also be used to purchase evidence-based books/programs for Substance Use Disorder (SUD) education to be given to inmates while in custody who would retain ownership of books on a case-by-case basis if approved by the program managers. These funds would assist in replacement costs for approximately one hundred (100) inmates.

### **Transportation Vouchers**

These vouchers would be used for the transportation needs of inmates being released from the facility who have been actively participating in the Reentry program while incarcerated in our jail. The funds would be used to purchase RTD passes for buses and light rail transportation, Bustang passes for transportation home to other areas of Colorado, and ride sharing gift cards for inmates who need public transportation assistance. These funds would assist in replacement costs for approximately two hundred to four hundred (200-400) inmates.



## Performance Plan

### Proposed Performance Plan

#### Performance Objectives

Goal Name	Goal Type	Goal Details
Transportation Vouchers	Numeric	Number to be Achieved 100
Emergency Housing, Backpacks, Recovery Support Items	Numeric	Number to be Achieved 100
Educational Materials and Supplies	Numeric	Number to be Achieved 200

### Proposed Performance Narrative

#### Performance Objectives

The goals and objectives section of your grant proposal provides a description of what your organization hopes to accomplish with your project. It also spells out the specific results or outcomes you plan to accomplish. How to set SMART goals 1. Make your goal specific. 2. Make your goal measurable. 3. Make your goal achievable. 4. Make sure it is relevant. 5. Create a time-bound schedule. Keep the following in mind when preparing your objectives:  State your objectives in quantifiable terms.  State your objectives in terms of outcomes, not process.  Objectives should specify the result of an activity.  Objectives should identify the target audience or community being served.  Objectives need to be realistic and capable of being accomplished within the grant period. \*\*A minimum of 3 individual SMART goals must be identified within this Performance Objective. Example Goal(s): • Goal Type: Percent Achieved o Name: Maintain 70% participation o Desired Percentage: 70% o Description: Our goal this year is to maintain an average participation rate of 70% throughout the performance period. • Goal Type: Percentage Change o Name: Increase Participation Rate o Desired Percentage: 75% o Current Percentage: 50% o Description: Our goal this year is to increase participation in the program by 25% • Goal Type: Numeric o Name: Enroll 25 new participants o Number to be achieved: 25 o Description: Our goal is to enroll 25 new participants into our program throughout the year. We expect to enroll an average of 2 participants each month.

#### Transportation Vouchers

Remove barriers to treatment by helping with transportation solutions by providing transportation vouchers and/or bus passes. RTD bus passes, Uber Gift Cards and Bustang passes would be used to aid with transportation needs of inmates being released from the facility who have been actively participating in the Reentry program while incarcerated in our jail. Approximately 60% of our inmate population typically resides outside of Douglas County and these funds would be used to assist our participants in getting to their destination around the state. Data Collection/Measures: Inventory Spreadsheet documenting services provided to inmates. Goal: Provide 100 transportation vouchers and/or bus passes.

#### Emergency Housing, Backpacks, Recovery Support Items

Many of the inmates incarcerated in the facility have no usable clothing or hygiene items upon their release. These funds would be used to increase our supply of backpacks and indigent supplies for inmates, especially the inmates who were identified to be homeless upon entry into the facility. The backpacks would include items such as shampoo, soap, toothbrushes, toothpaste, shaving cream, band-aids, towels, blankets, water bottles, and socks. These could also include grocery store gift cards for food/clothing and gift cards for warm meals, depending on the inmate's needs. These funds would also assist in covering some of the inmates not enrolled in the Specialty Courts with sober living, inpatient residential treatment, outpatient substance use, and mental health treatment. The funds would cover



sober living costs for first month's rent/fees assistance for clients. Data Collection/Measures: Inventory Spreadsheet documenting services provided to inmates. Goal: Provide daily living necessities (clothing, groceries, and hygiene items) to 100 Re-entry clients in need, specifically our homeless population prior to release from our facility.

### **Educational Materials and Supplies**

These funds would be used to purchase education materials such as composition books used for journaling during their recovery, which the mental health and substance abuse counselors have identified to being proactive and valuable tools in the road to recovery. The funds would also be used to purchase evidence-based books/programs for Substance Use Disorder (SUD) education to be given to inmates while in custody who would retain ownership of books on a case-by-case basis if approved by the program managers. Data Collection/Measures: Inventory Spreadsheet documenting services provided to inmates. Estimated # of clients to be served per year: 200+ Cost per client: \$25-\$1,450.00 dependent of client's needs