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MEETING DATE: November 18, 2025

STAFF PERSON RESPONSIBLE: Jim Brown, Chief Technology Officer

DESCRIPTION: Insight Microsoft Enterprise Agreement 2026 in the Amount of \$1,672,747.06.

SUMMARY: Seeking approval for the annual renewal of the Microsoft Enterprise Agreement. This is the annual payment for the consolidation of our Microsoft software products which we first contracted for in 2012. This agreement allows us to a) implement test server instances and software management functions that we would normally need to purchase separately b) have consistent pricing from Microsoft through the term of the agreement c) take advantage of new software features and versions as they come available. Funding for the 2026 annual payment of \$1,672,747.06 is budgeted in IT maintenance 18900.444500. The purchase is from Insight, who has State Price Agreement 178266.

RECOMMENDED ACTION: Approval of the Insight Microsoft Enterprise Agreement 2026 in the Amount of \$1,672,747.06.

REVIEW:

John Huber	Approve	11/3/2025
Jeff Garcia	Approve	11/7/2025
Christie Guthrie	Approve	11/7/2025
Doug DeBord	Approve	11/12/2025

ATTACHMENTS:

Insight MSEA 2026 1,672,747.06 QUOTE 0228885274 0228885347 0228885392