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**MEETING DATE:** June 23, 2026

**STAFF PERSON RESPONSIBLE:**  
From: Diane Smith, Executive Director  
Through: Michael Hill, Director

**DESCRIPTION:** 424Contract Extension with Katie Nester - Early Childhood Lead Coach, Quality Improvement Navigator and EQIT Teacher In the Amount of \$125,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to \$424,999.00.

**SUMMARY:**

**Coach:**

- Provide technical assistance, coaching and programs improvement support for childcare programs involved in Colorado Shines, the state childcare evaluation system.
- Provide support navigating the Professional Development Information Systems (PDIS). This system houses all the classes for early childhood professionals to continue their learning.
- Provide trainings and/or individualized coaching as needed on space and furnishings, personal care routines, language, literacy, learning activities, and program structure.
- Provide support for administration for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health

**QI Navigator:**

- Manage coaches to fulfill grant work appropriately.
- Track and report grant details to ensure accurate completion.
- Coordinate and lead meetings to support coaches' work.

**EQIT Teacher:**

- Assist in class coordination: registration, trainer meetings/requirements, completion reporting, technical support.
- Deliver EQIT class(es) yearly to qualified participants (virtual, or in person)

**RECOMMENDED**

**ACTION:** Approve contract extension.

**REVIEW:**

Michael Hill	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

**ATTACHMENTS:**

DC - Amend 3 - Katie Nester