



## DOUGLAS COUNTY BOARD OF HEALTH

WEDNESDAY, DECEMBER 10, 2025

### MINUTES

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Wednesday, December 10, 2025

5:00 PM

Lansing Point

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1. **Call to Order**

**PRESENT** Board Member Linda Fielding  
Board Member Douglas Benevento  
Board Member Kim Muramoto  
Alternate Patrick Neville

**EXCUSED** Commissioner George Teal  
Commissioner Kevin Van Winkle

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Chris Pratt, County Attorney's Office, said that all items on today's agenda have been reviewed by his office and meet legal approval.

c. Member Disclosure for Items on This Agenda  
None.

2. **Consent Agenda**

a. Review/Approve Minutes of September 11, 2025

Patrick Neville moved that the Board approve Review/Approve Minutes of September 11, 2025. This is Motion No. 025-015.

**RESULT:** ACCEPTED

**MOVER:** Patrick Neville

**SECONDER:** Linda Fielding

**AYES:** Fielding, Benevento, Muramoto, Neville

**EXCUSED:** Teal, Van Winkle

b. Review/Approve Financial Report through 11/30/2025

Patrick Neville moved that the Board approve Review/Approve Financial Report through 11/30/2025. This is Motion No. 025-015.

**RESULT:** ACCEPTED

**MOVER:** Patrick Neville

**SECONDER:** Linda Fielding

**AYES:** Fielding, Benevento, Muramoto, Neville

**EXCUSED:** Teal, Van Winkle

**3. Regular Agenda**

- a. Evaluation of the Executive Director (may be in executive Session) Kristin Kolstedt - Assistant Director of Human Resources

President Benevento commented on this Item.

Linda Fielding commented on this Item.

Patrick Neville commented on this Item.

Kim Muramoto commented on this Item.

President Benevento commented on this Item.

Kim Muramoto moved that the Board dismiss into Executive Session. This is Motion No. 025-016.

**RESULT:** ACCEPTED

**MOVER:** Kim Muramoto

**SECONDER:** Patrick Neville

**AYES:** Fielding, Benevento, Muramoto, Neville

**EXCUSED:** Teal, Van Winkle

- b. Executive Director Update Michael Hill - Executive Director

Director Mike Hill, Health Department, addressed the Board to present on this Item.

President Benevento asked a question.

Director Hill answered the question.

Board Member Fielding commented.

President Benevento asked a question.

Director Hill answered the question.

Board Member Fielding commented.

Director Hill commented.

- c. EPR and Disease Surveillance Division Update Jon Surbeck - Division Manager (Written Report Only)
- d. Environmental Health Division Update Skyler Sicard - Assistant Director (Written Report Only)
- e. Community Health Division Update Laura Larson - Assistant Director (Written Report Only)

- f. Early Childhood Council Update Diane Smith - Early Childhood Council Executive Director (Written Report Only)
- g. Financial Update Richard Miura - Accounting Supervisor (Written Report Only)
- h. Quality Improvement and Accreditation Update Chris Burnett - Quality Improvement Coordinator (Written Report Only)

**Action Items**

- i. Request to Accept Funding Received Since the September meeting Michael Hill - Executive Director

Alternate Neville moved that the Board approve Request to Accept Funding Received Since the September meeting. This is Motion No. 025-017.

**RESULT:** ACCEPTED  
**MOVER:** Patrick Neville  
**SECONDER:** Kim Muramoto  
**AYES:** Fielding, Benevento, Muramoto, Neville  
**EXCUSED:** Teal, Van Winkle

- j. Request to Review and Approve the Community Health Needs Assessment and Public Health Improvement Plan Chris Burnett - Quality Improvement Coordinator

Chris Burnett, Quality Improvement Coordinator, addressed the Board to present on this Item.  
 President Benevento asked a clarifying question.  
 Board Member Fielding commented.  
 Board Member Muramoto commented.  
 Board Member Fielding commented.  
 President Benevento asked a question.  
 Chris Burnett answered the question.  
 President Benevento asked a question.  
 Chris Burnett answered the question.  
 Cristian Roberts, Lone Tree, addressed the Board with a public comment and question.  
 Chris Burnett answered the question.

Board Member Muramoto moved that the Board approve Request to Review and Approve the Community Health Needs Assessment and Public Health Improvement Plan. This is Motion No. 025-018.

**RESULT:** ACCEPTED  
**MOVER:** Kim Muramoto  
**SECONDER:** Linda Fielding

**AYES:** Fielding, Benevento, Muramoto, Neville  
**EXCUSED:** Teal, Van Winkle

**4. Citizen Comments**

**5. Adjournment**

Board Member Muramoto moved that the Board adjourn. This is Motion No. 025-019.

**RESULT:** ACCEPTED  
**MOVER:** Kim Muramoto  
**SECONDER:** Patrick Neville  
**AYES:** Fielding, Benevento, Muramoto, Neville  
**EXCUSED:** Teal, Van Winkle