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MEETING DATE: March 10, 2026

STAFF PERSON RESPONSIBLE: Tim Hallmark, Facilities, Fleet & Emergency Support Services Director

DESCRIPTION: Purchase Order to Swank Family Properties, LLC, for a Total Sum of \$113,897.91 for the 2026 Annual Ground Lease Agreement.

SUMMARY: Douglas County has a Ground Lease Agreement with Swank Family Properties, LLC for the lease of a site for a public safety telecommunications tower site (“Tower Site”), including an easement for access to the Tower Site (“Access Easement”). The lease has a 6% escalation annually.

RECOMMENDED ACTION: Approval of Purchase Order to Swank Family Properties, LLC for a total sum of \$113,897.91 for the 2026 annual lease agreement.

REVIEW:

Tim Hallmark	Approve	3/3/2026
Jeff Garcia	Approve	3/3/2026
Christie Guthrie	Approve	3/3/2026
Doug DeBord	Approve	3/3/2026

ATTACHMENTS:

Swank_Executed Ground Lease Agreement_April 2015 (1)
RE_Swank Tower - Douglas County Lease Extension (1)