

DOUGLAS COUNTY, COLORADO

REQUEST FOR PURCHASE ORDER CHANGE

PO NUMBER	2026151	VENDOR NAME	Inceed, LLC #1625117
PO BALANCE	\$75,000.00		PO Box 1068
REFERENCE:	TASK0077085		Lowell, AR 72745

ENTER DOLLARS AND CENTS						
G/L ACCOUNT # BUSINESS UNIT/OBJECT	LINE TYPE	ORIGINAL PO AMOUNT	NET \$\$ OF PREVIOUS CHANGE ORDERS	INCREASE (DECREASE)	TOTAL PO AMOUNT	
800900.432100		\$75,000.00	\$0.00	\$250,000.00	\$325,000.00	
TOTALS		\$75,000.00	\$0.00	\$250,000.00	\$325,000.00	

<input checked="" type="checkbox"/>	CHECK HERE	MEETING DATE	3/24/2026 #4511
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CHANGE ORDER REQUIRES FURTHER DISCUSSION & SIGNATURES AND IS THEREFORE ON THE BOCC STAFF MEETING AGENDA, AS SPECIFIED ABOVE

DIVISION:	<u>INFORMATION TECHNOLOGY</u>	REQUESTED BY:	<u>Thom Curtis</u>
REASON FOR CHANGE:	<u>Extension of contract for PM staff augmentation to go through 2026.</u>		
SIGNATURE:	_____	DATE:	_____

NOTE #1: REQUIRES APPROVAL OF THE COUNTY MANAGER

a) If this change order, in addition to any previous change orders, increase the total purchase order amount to \$25,000 or more, or;

b) When this change order increases the total amount of the purchase order and the amount of the original purchase order was issued for \$100,000 or more (and approved by two (2) Commissioners at an official business meeting).

NOTE #2: REQUIRES APPROVAL OF THE COUNTY MANAGER AND TWO (2) COUNTY COMMISSIONERS

a) If this change order is in the amount of \$100,000 or more, or;

b) If this change order, in addition to any previous change orders, increase the total purchase order amount to \$100,000 or more.

COUNTY MANAGER:	_____	DATE:	_____
COUNTY COMMISSIONER:	_____	DATE:	_____
COUNTY COMMISSIONER:	_____	DATE:	_____

PURCHASING REVIEW:	_____	DATE:	_____
BUDGET REVIEW:	_____	DATE:	_____
ENTERED BY:	_____	DATE:	_____