

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2025-03
Harris Corrections Solutions Inc.

THIS SCOPE OF SERVICES AGREEMENT (“SOSA”) is made and entered into this _____ day of _____, 2025, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”), and **HARRIS CORRECTIONS SOLUTIONS INC.**, authorized to do business in Colorado (the “Consultant”). The County and the Consultant are collectively referred to herein as the “Parties”.

RECITALS

WHEREAS, the Parties entered into an active Master Services Agreement dated November 13, 2023, (the “MSA”) for the Consultant to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County would like the Consultant to provide product feature development and custom software changes to the Offender360 applications. These changes are based on enhancements requested and defined between Douglas County and Harris Corrections; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.
2. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by the Consultant.
3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this for any amount in excess of **One Hundred thousand dollars and zero cents (\$100,000.00)**. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.
4. **TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **December 1, 2025**, and terminate at 11:59 p.m. on **December 31, 2026**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County’s satisfaction with all products and services received during the preceding term.
5. **COUNTY EXECUTION OF AGREEMENT:** This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

Exhibit 1 – Scope of Work (SOW)

Douglas County Enhancements Project

1. Scope of Services

Harris Corrections (“HCOR”) shall collaborate with the Authorized Representative of Douglas County (“County”), or an individual designated by the Authorized Representative, to perform the professional services described herein. HCOR’s responsibilities are limited to the specific development and testing services defined in this Scope of Work.

2. Background

During the User Acceptance Testing (UAT), HyperCare, and Post Go-Live phases of the Offender360 implementation, which went live on June 23, 2025, Douglas County representatives identified various enhancements and backlog items. These requests have been tracked alongside bug reports for the past twelve (12) months in HCOR’s Azure DevOps instance.

HCOR has since addressed nearly all critical and high-priority defects and a significant number of medium- and low-priority defects. Remaining defects will be addressed pursuant to the HCOR support agreement. Joint efforts between the County and HCOR have been undertaken to validate, prioritize, and estimate the remaining enhancement requests.

This SOW defines the specific services HCOR will provide to complete the current set of enhancements and as mutually agreed upon in writing, additional enhancements that may be identified during the course of this project at the cost provided by HCOR. SOSA 2025-003 covers the cost of CR-011 in the amount of sixty thousand three hundred ninety dollars and zero cents (\$60,390.00) and any additional enhancements agreed to in writing by the County and HCOR, not to exceed one hundred thousand dollars and zero cents (\$100,000.00)

3. Deliverables

- HCOR shall provide development and testing services for the 60 enhancements listed in Change Request CR-011 (Exhibit 2), as documented in HCOR’s Azure DevOps system, which shall serve as the initial scope description for the CR. HCOR development/delivery specification detailing each deliverable will be generated by HCOR and provided to Douglas County for acceptance prior to the commencement of development.
- Any new or modified enhancements requested by the County will require mutual written agreement, including documented requirements, estimates, and timeline confirmation, prior to commencement.
- The County and HCOR will jointly determine the order and batching of work based on County priorities and HCOR resource availability. A minimum of two releases will be delivered in 2026.
- The overall work for CR-011 is expected to be completed no later than September 30, 2026, provided that all necessary information, access, and approvals are provided by the County.

HCOR’s obligation is limited to performing work as specified herein using commercially reasonable efforts. HCOR does not guarantee that all requested enhancements beyond those approved will be feasible or implemented.

4. Compensation

Each enhancement included in this SOW has been assigned a fixed, not-to-exceed price based on mutually agreed estimates.

- Any additional enhancement requests shall be separately estimated and require the County’s written approval, via Change Request document, before work begins.

- HCOR will invoice the County 50% of the cost upon execution of this agreement and the remaining 50% upon delivery of the items included in a given release.

HCOR's total liability for any claim under this SOW shall not exceed the total amount paid and due for services performed under this SOW.

5. Not-to-Exceed Commitment

HCOR's total compensation for all services performed under this SOW shall not exceed the amount specified in the CR, without prior written approval by both parties.

HCOR's estimates and delivery timelines are based on the information currently available. Any material change in scope, requirements, or County dependencies may impact delivery schedules and costs.

No additional work shall be performed unless both parties have executed a written amendment (Change Request) specifying the change.

6. Changes and Termination

Any change to the scope, schedule, or cost of this SOW must be documented in writing and approved by both parties before the work proceeds.

If the parties are unable to reach agreement on a requested change, the County may elect to terminate further work under this SOW. In such an event:

- The County shall pay HCOR for all work performed to the date of termination; and
- HCOR shall have no further obligation or liability for unperformed or cancelled work.

HCOR shall not be liable for delays, indirect damages, loss of profits, or consequential damages arising from or related to this SOW.

7. Entire Understanding

This SOW represents the full and complete understanding between the parties regarding the subject matter herein and shall be governed by the terms and conditions of the SOSA 2026-001 Master Agreement.

Exhibit 2 – Harris Corrections CR-011

Legal Entity:	<u>Harris Corrections Solutions Inc</u>	Change Request Number:	<u>CR-011</u>
Prepared By:	<u>Lori Mercer</u>	Date:	<u>11/20/2025</u>
Project:	<u>Douglas County Pretrial Management System</u>	Phase:	<u>Post Go-Live</u>

CUSTOMER NAME AND ADDRESS	CUSTOMER CONTACT NAME AUTHORIZED TO REQUEST CHANGE
Douglas County Government 100 Third Street Castle Rock, CO 80104	John Huber jhuber@douglas.co.us
PROJECT MANAGER	CONTRACT NUMBER
Caroline Sorensen	MSA 2023-2028
REQUEST DATE	REQUESTED BY:
11/10/2025	Darrell Wilson

CHANGE TYPE – CHECK ALL APPLICABLE

X	Requirements	X	Design		Training
X	Schedule	X	QA/Test		Estimate

PAYMENT TYPE – SOURCE

X	Fixed Price		Time and Materials
	Contract Amendment		

CHANGE INFORMATION:

PROPOSED CHANGE SUMMARY DESCRIPTION AND PRICING

This Change Request constitutes an addendum and/or amendment to the Statement of Work dated 11/13/2023, *Douglas County Pretrial Management System*, and is governed by the MSA dated 11/13/2023 between *Douglas County and HCOR*.

This document addresses the following post-implementation enhancements contained in this Change Request scope:

1. Custom changes – specifically designed/developed for Douglas County.

This Change Request addresses the below list of Enhancements identified by Douglas County. An HCOR development specification detailing each deliverable will be provided to Douglas County for acceptance prior to the commencement of deliverable development:

	ADO	Title	Price
1.	35710	UAT - Case Note application to revoke field should only be visible if the Note Subject is "Application to Revoke".	\$495.00
2.	35792	UAT - Involvement close involvement if all associated cases are inactive	\$792.00
3.	36145	UAT - Involvement Primary Court Case	\$495.00
4.	36346	UAT - UPS remove Total Hours from Service Agreement tracking	\$495.00
5.	36373	Add Credit Balance to Client Summary Page	\$346.50
6.	36418	UAT - Legacy Info On New, hide legacy tab	\$495.00

7.	38179	UAT - Case Notes Remove Court Report notes from Court reports	\$792.00
8.	38204	UAT - MOP Timestamps in Lookups	\$1,287.00
9.	38335	UAT - PTRS MPO/GPS ability to add new victims	\$2,376.00
10.	38445	UAT - Reports Default primary case	\$792.00
11.	38895	UAT - Court Case default court depending on division	\$594.00
12.	38901	UAT - PTRS Need to see medical tab on the PTRS involvement	\$792.00
13.	38926	UAT - PTRS Travel permits are always approved	\$594.00
14.	38930	UAT - GPS Inclusion and Exclusion zones	\$2,574.00
15.	38931	UAT - Court Case Sentence missing charge information	\$346.50
16.	38955	UAT - MOP Plan Naming convention needs to change	\$891.00
17.	39005	UAT - Reports exclude Arapahoe Officers from Report filters / Zoho 7471 - CS Client Termination List invalid Officer filter	\$792.00
18.	39097	UAT - Fees Recurring Fee Schedule, Hide Recurrence Day	\$346.50
19.	39250	UAT - Client Management Critical Note Grid should include INV	\$594.00
20.	39435	UAT - MOP Phase Planning Grid missing end date	\$346.50
21.	39444	UAT - Involvement In Custody Location	\$2,970.00
22.	39445	UAT - MOP Reports and Case notes	\$1,633.50
23.	40378	UAT - Reports Account Transaction History Report Credit Balances	\$1,584.00
24.	40380	UAT - MOP Tracking Schedule Grid - show comments	\$346.50
25.	40382	UAT - IHD update days served on the sentence when end date is added	\$1,584.00
26.	40385	UAT - ComCor Board Review Meeting list filter	\$792.00
27.	40388	UAT - Client Mgmt ability to email the client even if they are an active Socrates client	\$792.00
28.	40389	UAT - Socrates Court Appearance should not show end time	\$1,584.00
29.	40449	UAT - Reports PTRS Active Case Load remove filters & rename	\$1,188.00
30.	40556	HC - Involvement Additional Condition Start Date	\$346.50
31.	40558	HC - Bond Supervision Recommended auto update	\$396.00
32.	40638	HC - Case Notes Expend Case Note field	\$346.50
33.	40647	HC - PTRS Legacy Rearrest tab in wrong place	\$2,970.00
34.	40649	HC - Notifications Court Appearance notification	\$1,188.00
35.	40655	HC - Client Dataverse search	\$792.00
36.	40669	HC - Bond Rearrange CH and PSA	\$544.50
37.	40729	HC - PTRS Travel Permit Phone number	\$594.00
38.	40732	HC - Involvement Condition Compliance make comment optional	\$792.00
39.	40742	HC - Court Case Update Div/Judge from Court Appearance	\$792.00
40.	40743	HC - Case Notes Change Sorting	\$396.00
41.	40746	HC - PTRS Check IN view, remove inactive	\$396.00
42.	40749	HC - Reports New MOP report for Fees & Payments	\$2,772.00
43.	40751	HC - Reports Saving Court Reports	\$792.00
44.	40754	HC - Bond Supervision Recommended auto update	\$792.00
45.	40828	HC - Client Critical Note Summary rearrangement	\$792.00
46.	40831	HC - Client & PTRS Flag for GPS or SAOC on Summary	\$1,584.00
47.	41878	Community Corrections Report Request	\$4,752.00
48.	41884	New Payment Option = Credit	\$1,584.00
49.	41888	Zoho 7516 - Remove multiple CH records at once	\$2,376.00
50.	41889	Zoho 7517 - Case Notes tab lists on Client and Involvement	\$346.50
51.	41891	Zoho 7521 - Monitored Abstinence Critical Notes Display	\$792.00
52.	41892	Zoho 7522 - Reply to Socrates Message	\$792.00
53.	42938	Bond Report and Screen Update	\$594.00
54.	42939	Zoho 7546 - Bond report and screen update	\$594.00
55.	42940	Indicator if Client is Active on Socrates	\$594.00

56.	42942	Additional Conditions and their Court Cases Displayed with Incomplete Data	\$891.00
57.	43005	Add PSA Scores to PTRS involvement	\$594.00
58.	43006	HC - UPS Community Service Sites, assignments missing	\$346.50
59.	43342	Client Rearrest Bond Update missing	\$792.00
60.	43369	Enhancement (replacing ADO 35721) Change Fees tab layout	\$346.50
		Total Price	\$60,390.00

COMPLETION DATE

Douglas County has identified a set of 60 Enhancements for inclusion in Pretrial360. The Enhancements will be deployed in a minimum of two releases in 2026. The project is expected to span approximately nine (9) months with the total list being deployed no later than September 30, 2026.

JUSTIFICATION AND IMPACT OF PROPOSED CHANGE

This Change Request is being submitted to document a list of 60 enhancements identified and requested by Douglas County.

DELIVERABLES

Harris Corrections (HCOR) will provide development and testing services for 60 enhancements listed in this Change Request. HCOR will deliver the 60 items in a minimum of two Pretrial360 product releases in 2026, with the total list being deployed no later than September 30, 2026. HCOR and DC will work collaboratively on batching the work based on the County's priorities and HCOR resource availability.

Any new or modified enhancements requested by the County will require mutual written agreement, including documented requirements, estimates, and timeline confirmation, prior to commencement.

PRICE AND PAYMENT SCHEDULE FOR PROPOSED CHANGE

The table below summarizes the price and payment schedule for the enhancement items described in this Change Request:

SCOPE OF SERVICES AGREEMENT 2023-01, Exhibit 1 – Statement of Work, Section 9.5 “Change Control Procedure” (page 59):

Budget and/or schedule increases or decreases incurred from the following are subject to a Change Request in the event of:

- Additional requirements and scope not originally included in scope of this SOW that are subsequently included in scope.*

Description	Payment schedule	Fixed Fee Total
Upon execution of this agreement	50% of the cost of CR11 to be invoiced	\$30,195.00.
60 Pretrial360 enhancements	50% upon delivery of items included in a release	\$30,195.00
NetCost of CR011		\$60,390.00

ALTERNATIVES

N/A

RISK EVALUATION

N/A

Services defined herein are governed by the terms and conditions of the Master Services Agreement and any applicable Statement of Work. Both parties agree to the Statement of Work changes as defined above.

When approved by both parties, each Change Request becomes a Change Order.

Agreed to by:

Customer Signature

Printed Name

Date

Harris Corrections Solutions Inc

Legal Entity Signature

Justin Davis, Executive Vice President

Printed Name

Date

THANK YOU FOR YOUR BUSINESS!