

MEETING DATE: May 12, 2026

STAFF PERSON RESPONSIBLE: Cori Cowan, P.E., Capital Improvements Project Engineer

DESCRIPTION: Amendment 1 to Public Contract for Services with B2P, Inc. dba Basis Partners for the Additional Amount of \$425,000.00, for the Hilltop Road Project - Segment 1, Douglas County Project Number CI 2020-029.

SUMMARY: The proposed PCS Amendment 1 with Basis is for additional consultant construction management services during construction of the Hilltop Road Improvement Project - Segment 1.

Basis Partners was originally chosen through a competitive selection process, administered by Douglas County Engineering Staff, to perform construction management tasks for the Hilltop Road Project - Segment 1. The selection process took place in February of 2025. The Douglas County Board of County Commissioners approved the original PCS on March 25, 2025. Basis has completed nearly a year of construction management services on this project so far.

The proposed PCS Amendment 1 with Basis is for an additional \$425,000.00. The proposed PCS amendment with Basis will be used to continue providing construction support services through the duration of construction. These services include construction inspections, construction materials testing, and other construction related professional services as needed during construction, as needed to support Douglas County throughout construction of the project. The additional support is needed due to the warm winter (originally assumed a winter shutdown for inclement weather), added scope to the contractor for additional work in Segment 2 resulting in a later project end date, additional required materials laboratory tests, and other added scope to Basis including a constructability review for the Segment 2 final plans.

Douglas County Staff would like to continue using Basis Partners to provide these services, due to their knowledge of the project and efficiencies.

Funding for the proposed PCS Amendment 1 is set aside in Fund 230, Business

Unit 800156.473100, and will increase PO #2025393.

RECOMMENDED

ACTION:

Approval of Amendment 1 to Public Contract for Services (PCS) with B2P, Inc. dba Basis Partners (Basis) for the additional amount of \$425,000.00, for the Hilltop Road Project - Segment 1, Douglas County Project Number CI 2020-029.

REVIEW:

Kristina Mann	Approve	4/28/2026
Jeff Garcia	Escalated	5/5/2026
Amy Williams	Approve	5/6/2026
Christie Guthrie	Approve	5/6/2026
Doug DeBord	Approve	5/7/2026

ATTACHMENTS:

PCS-Amendment-1-CM-Hilltop-Road-(Basis)-PO 2025393-BOCC 5_12_26-Cori C
Exhibit A-1_Scope_Change_Order_1_Hilltop_CI2020-029 (002)
Exhibit B-1_Fee_Change_Order_1_Hilltop_CI2020-029_SignedJB