

**AMENDMENT TO PUBLIC CONTRACT FOR SERVICES
2024 GENERAL PUBLIC INFORMATION SERVICES
DOUGLAS COUNTY PROJECT NUMBER CI 2024-013
AMENDMENT NUMBER TWO (2)**

PURCHASE ORDER NUMBER: Original PO #2024093; Current PO #2025020 (This Amendment 2 will create two (2) new POs)

ACCOUNT NUMBER: (BU 800100.443600 associated with PO #2024093 and PO #2025020); Two (2) new POs will be associated with BU800464, Fund 230 AND BU 800156, Fund 230)

THIS AMENDMENT is entered into as of this _____ day of _____, 2025, by and between the Board of County Commissioners of the County of Douglas, State of Colorado (the “County”), and Communication Information Group (CIG) (the “Consultant”).

WHEREAS, the County and the Consultant entered into a certain Public Contract for Services dated February 2, 2024(the “Contract”); and

WHEREAS, the County and the Consultant originally agreed to a Maximum Contract Expenditure for services in the amount of Ninety-Six Thousand Dollars (\$96,000.00) Compensation for the additional work associated with this Amendment Number Two (2) shall be Sixty Thousand Dollars (\$60,000.00); and

WHEREAS, the County and the Consultant desire to amend the Contract by increasing the Maximum Contract Expenditure which may be paid to the Consultant, by adding additional payment terms and extending the Term; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

“Maximum Contract Expenditure. Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is One Hundred Fifty-Six Thousand Dollars (\$156,000.00). In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

THE COST OF THIS ADDITIONAL WORK SHALL NOT EXCEED: \$ 60,000.00

PREVIOUSLY APPROVED PCS REVISIONS: \$ 0.00

TOTAL FOR ALL PCS REVISIONS (TO DATE): \$ 60,000.00

TOTAL FOR ORIGINAL PCS: \$ 96,000.00

GRAND TOTAL INCLUDING ALL PCS REVISIONS SHALL NOT EXCEED: \$ 156,000.00

ACTUAL TIME AND MATERIALS FOR SERVICES PROVIDED SHALL BE BILLED MONTHLY.

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2. Section 5 of the Contract is hereby amended to read:

“Term. It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on January 1, 2024 and terminate at 12:00 a.m. on February 28, 2026. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County’s satisfaction with all products and services received during the preceding term.”

3. Exhibit B of the Contract is hereby amended by adding the payment terms contained in the attached **Exhibit B-2**, which will apply to all work completed after this amendment and is incorporated herein by this reference.
4. The remainder of the Contract shall remain in full force and effect.

CHRIS PRATT **Date**
Senior Assistant County Attorney

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PROJECT MANAGER REQUIRED TO COMPLETE:

Name of Contact at Consultant's Place of Business: [Laurie Meza, CIG](#)

Email Address of Contact: Laurie@cig-pr.com

Phone # of Contact: [\(303\) 670-2537](tel:(303)670-2537)

Address of Contact: [1660 Lincoln Street Suite 1800, Denver, CO 80264](#)



2025 Billable Rates

Position	Hourly Rate
Principal	\$226.00
Chief Creative Officer	\$205.00
Senior Counselor	\$205.00
Senior Strategic Director	\$200.00
Counselor II	\$179.00
Counselor I	\$148.00
Account Supervisor	\$135.00
Creative Art Director	\$132.00
Senior Associate	\$127.00
Associate Creative Director	\$121.00
Associate II	\$104.00
Graphic Designer	\$100.00
Web Designer	\$88.00
Associate I	\$88.00
Administrative	\$84.00
Specialist	\$71.00
Account Coordinator	\$39.00