



DOUGLAS COUNTY BOARD OF HEALTH

THURSDAY, OCTOBER 3, 2024

MINUTES

Thursday, October 3, 2024

5:00 PM

Hearing Room

1. Call to Order

PRESENT

Commissioner Lora Thomas
Commissioner George Teal
Board Member Linda Fielding
Board Member Kim Muramoto
Board Member Douglas Benevento

EXCUSED

Alternate for Douglas Benevento Donald L. Parrot
Alternate for Dr. Linda Fielding Kathleen C. Waugh
Alternate for Lora Thomas Katheryn A. Wille

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Chris Pratt, County Attorney's Office, said that all items on today's agenda have been reviewed by his office and meet legal approval.

c. Member Disclosure for Items on This Agenda

None.

2. Consent Agenda

Vice President Thomas moved that the Board approve the consent agenda items. This is Motion No. 024-012.

RESULT: ACCEPTED

MOVER: Lora Thomas

SECONDER: George Teal

AYES: Thomas, Teal, Fielding, Muramoto, Benevento

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EXCUSED: Parrot, Waugh, Wille

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a. a. Review/Approve Minutes of June 13, 2024

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- b. b. Review/Approve Financial Report through August 31, 2024
- b. Review/Approve Financial Report through August 31, 2024
- c. c. Review/Ratify Finance Committee Minutes and Actions from July 18, 2024
- c. Review/Ratify Finance Committee Minutes and Actions from July 18, 2024

3. Regular Agenda

- a. a. Executive Director Update Michael Hill - Executive Director
- a. Executive Director Update Michael Hill - Executive Director

Director Mike Hill, Health Department, addressed the Board to present on this Item. President Benevento asked a clarifying question. Director Hill answered the question. Secretary Teal asked a clarifying question. Director Hill answered the question. Vice President Thomas commented on this Item. Secretary Teal commented on this Item. Board Member Fielding commented on this Item. Director Hill commented on this Item. President Benevento asked a clarifying question. Director Hill commented answered the question. President Benevento commented on this Item. Director Hill commented on this Item. President Benevento asked a clarifying question. Director Hill answered the question.

- b. b. EPR and Disease Surveillance Division UpdateJon Surbeck - Division Manager (Written Report Only)
- b. EPR and Disease Surveillance Division UpdateJon Surbeck - Division Manager (Written Report Only)
- c. c. Environmental Health Division UpdateSkyler Sicard - Assistant Director (Written Report Only)
- c. Environmental Health Division UpdateSkyler Sicard - Assistant Director (Written Report Only)

- d. d. Community Health Division Update Laura Larson - Assistant Director (Written Report Only)

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- e. e. Early Childhood Council Update Diane Smith - Early Childhood Council Executive Director (Written Report Only)

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- f. f. Quarterly Financial Update Janelle Vidanes - Accounting Supervisor (Written Report Only)

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Action Items

- g. g. Request for Board of Health Opinion on Natural Medicines Michael Hill - Executive Director

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Director Hill addressed the Board to present on this Item.

Vice President Thomas commented on this Item.

Secretary Teal commented on this Item.

Steve Koster, Assistant Director of Planning Services in Community Development, addressed the Board to present on this Item.

Board Member Fielding asked a clarifying question.

Steve Koster answered the question.

Board Member Fielding commented on this Item.

Secretary Teal asked a clarifying question.

Steve Koster answered the question.

Secretary Teal asked a clarifying question.

Steve Koster answered the question.

Board Member Muramoto commented on this Item.

Vice President Thomas commented on this Item.

Steve Koster commented on this Item.

President Benevento asked a clarifying question.

Steve Koster answered the question.

John Fielding, The Pinery, addressed the Board to provide public comment on this Item.

- h. h. Request to Change the Date of the December Board of Health Meeting Michael Hill - Executive Director

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Director Hill addressed the Board to present on this Item.

Vice President Teal moved that the Board approve Request to Change the Date of the December Board of Health Meeting. This is Motion No. 024-013.

RESULT: ACCEPTED

MOVER: George Teal

SECONDER: Lora Thomas

AYES: Thomas, Teal, Fielding, Muramoto, Benevento

EXCUSED: Parrot, Waugh, Wille

- i. i. Review/Approve Funding Allocations from the State Received since the July Finance Committee Meeting

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Director Hill addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Director Hill answered the question.

Secretary Teal moved that the Board approve Review/Approve Funding Allocations from the State Received since the July Finance Committee Meeting. This is Motion No. 14.

RESULT: ACCEPTED

MOVER: George Teal

SECONDER: Kim Muramoto

AYES: Thomas, Teal, Fielding, Muramoto, Benevento

EXCUSED: Parrot, Waugh, Wille

- j. j. Request to Approve 2024 Strategic Plan UpdateChris Burnett - Quality Improvement Coordinator

- j. Request to Approve 2024 Strategic Plan UpdateChris Burnett - Quality Improvement Coordinator

Chris Burnett, Quality Improvement Coordinator, addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Chris Burnett answered the question.

President Benevento asked a clarifying question.

Director Hill answered the question.

Vice President Thomas commented on this Item.

Director Hill commented on this Item.

Board Member Fielding commented on this Item.

Vice PresidentThomas moved that the Board approve Request to Approve 2024 Strategic Plan Update. This is Motion No. 15.

RESULT: ACCEPTED

MOVER: Lora Thomas

SECONDER: Linda Fielding

AYES: Thomas, Teal, Fielding, Muramoto, Benevento

EXCUSED: Parrot, Waugh, Wille

- k. k. Request to Approve Creating a Lead Public Health Clerk Title and Adding a Registered Dietician Michael Hill - Executive Director

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Director Hill addressed the Board to present on this Item.

Secretary Teal commented on this Item.

President Benevento commented on this Item.

Board Member Fielding moved that the Board approve Request to Approve Creating a Lead Public Health Clerk Title and Adding a Registered Dietician. This is Motion No. 16.

RESULT: ACCEPTED

MOVER: Linda Fielding

SECONDER: Kim Muramoto

AYES: Thomas, Teal, Fielding, Muramoto, Benevento

EXCUSED: Parrot, Waugh, Wille

1. l. Review/Approve DCHD Proposed Budget for 2025 Michael Hill - Executive Director

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Director Hill addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Director Hill answered the question.

President Benevento commented on this Item.

Vice President Thomas commented on this Item.

Board Member Muramoto moved that the Board approve Review/Approve DCHD Proposed Budget for 2025. This is Motion No. 17.

RESULT: ACCEPTED

MOVER: Kim Muramoto

SECONDER: George Teal

AYES: Thomas, Teal, Fielding, Muramoto, Benevento

EXCUSED: Parrot, Waugh, Wille

4. Citizen Comments

John Fielding, The Pinery, provided public comment.

5. Adjournment

Secretary Teal moved that the Board adjourn. This is Motion No. 18.

RESULT: ACCEPTED

MOVER: George Teal

SECONDER: Linda Fielding

AYES: Thomas, Teal, Fielding, Muramoto, Benevento

EXCUSED: Parrot, Waugh, Wille