

**EXHIBIT A**  
**SCOPE OF SERVICES AGREEMENT 2026-01**  
**TOUCHPHRASE DEVELOPMENT LLC DBA JULOTA**

**THIS SCOPE OF SERVICES AGREEMENT (“SOSA”)** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”), and **TOUCHPHRASE DEVELOPMENT LLC DBA JULOTA** authorized to do business in Colorado (the “Consultant”). The County and the Consultant are collectively referred to herein as the “Parties”.

**RECITALS**

**WHEREAS**, the Parties entered into an active Master Services Agreement dated March 27, 2025, (the “MSA”) for the Consultant to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

**WHEREAS**, the County would like the Consultant to provide implementation and access to the Julota Data Warehouse, including provisioning, configuration, and support as further described herein; and

**WHEREAS**, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA, including the use of County ARPA Accrued Interest funds to support the Data Warehouse implementation and associated costs, in accordance with County financial and auditing requirements.

**NOW, THEREFORE**, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

**1. MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

**2. CYBERSECURITY REQUIREMENTS:** If the Contractor has access to the Douglas County Network systems, the Contractor and its associated personnel shall complete the Douglas County Cyber Security Awareness training prior to the start of work and access to any Douglas County information system. This training is issued up to four (4) times per year.

**3. SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by the Consultant.

**4. MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this SOSA for any amount in excess of **FOURTEEN THOUSAND TWO HUNDRED NINETY-SEVEN DOLLARS AND ZERO CENTS (\$14,297.00)**. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

**5. TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **April 15, 2026**, and terminate at 11:59 p.m. on **April 1, 2027**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and

otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

**6. COUNTY EXECUTION OF AGREEMENT:** This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

## EXHIBIT 1 SCOPE OF WORK

The Julota Data Warehouse Operational Initiative will add a data warehouse component to the County's existing Julota system to support reporting for Human Services – Mental Health. This will replace the current vendor-provided custom reports and allow the County to build and maintain reports internally. The implementation will be funded using approved County ARPA Accrued Interest grant funds.

### A. Services to Be Provided

- Provisioning of Julota Data Warehouse
- Secure access configuration
- Data refresh schedule
- Provision of connection credentials and configuration details for Data Warehouse access
- Technical documentation
- Ongoing hosting of Data Warehouse environment

### B. What Is Not Included

- Custom report development
- Data integration or transformation
- Schema modification
- Enterprise integration

### C. Transition Terms

- Custom reports will remain active during the transition period while replacement reports are developed and validated.
- Upon written notice from the County, the Vendor will disable custom reports.
- The Data Warehouse hosting fee represents the annual cost of \$9,800 for the contract period April 2, 2026 through April 1, 2027. The amount billed under this SOSA will be prorated based on the effective start date of this agreement. If custom reports are decommissioned before the end of the contract period, the Consultant will credit any remaining value toward the County's next Julota annual renewal invoice.

### D. Implementation Timeline

- Vendor estimates approximately two (2) weeks

### E. Cost

Funding for this SOSA is anticipated to be supported through County ARPA Accrued Interest funds, subject to County financial policies and applicable auditing requirements.

Compensation under this SOSA shall consist of the following:

- **\$4,900.00** – One-time implementation fee for provisioning and configuration of the Julota Data Warehouse.
- **\$9,397.00** – Data Warehouse hosting and access fee for the contract period **April 15, 2026 through April 1, 2027**. Typically the Parties agree to \$9,800.00 per year. Since the term is shorter, the \$9,800.00 cost is pro-rata, divided by 365 days multiplied by the number of days in this term, for total \$9,397.00.

The Data Warehouse service aligns with the County's Julota annual contract term. If custom reports are decommissioned before the end of the contract period, any remaining of the \$9,397.00 will be credited toward the County's subsequent Julota annual renewal invoice.