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MEETING DATE: March 10, 2026

STAFF PERSON RESPONSIBLE: Tm Hallmark, Director, Facilities, Fleet & Emergency Support Services

DESCRIPTION: Purchase Change Order and Second Amendment to DLH Architecture Contract in the Amount of \$146,196.50 for Additional Services for the Future Biochar Facility Site.

SUMMARY: The County entered into a contract with DLH Architecture on February 7, 2025, in the amount of \$93,350.00 to provide architectural and civil engineering services for the development, design, and preparation of L&E submittals, as well as bid-level construction documents and specifications for the overlot grading of the future Biochar site.

On July 22, 2025, the parties executed a First Amendment in the amount of \$159,560.00 to include additional services related to facility design and preparation of construction documents.

This agenda item requests approval of a Change Order to further extend and expand the scope of services to include well and septic system design, along with additional services necessary to complete the final site design.

The total cost for these additional services is \$146,196.50.

RECOMMENDED ACTION: Approval of PO Change Order and Second Amendment to DLH Architecture Contract in the amount of \$146,196.50 for additional services for the future Biochar Facility Site.

REVIEW:

Tim Hallmark	Approve	2/26/2026
Jeff Garcia	Approve	2/27/2026
Christie Guthrie	Approve	2/27/2026
Doug DeBord	Approve	3/3/2026

ATTACHMENTS:

2026 DC_2nd Amendment to PCS - DLH Delva Rd_ Biochar_021726

