

MEETING DATE: May 26, 2026

STAFF PERSON RESPONSIBLE: Daniel R. Roberts, P.E., Assistant Director (Operations)

DESCRIPTION: Public Contract for Services (PCS) with Matrix Design Group for On-Call Civil Engineering Design Services for Small Public Works Projects in the amount of \$250,000.00, Douglas County Project Number CI 2026-014.

SUMMARY: Background Information:

This contract provides on-call, task-order-based professional design and related services for small public works projects. Work will generally support transportation, drainage/stormwater, and related civil infrastructure design services on smaller projects with shortened timeframes, generally not requiring preparation of full bid packages. This is one of two contracts to be awarded for this type of design work.

Consultant Selection Process:

A request for proposals was sent to all eight firms on the Public Works Division 2 Minor Roadway Prequalification List. Seven firms responded and three firms were selected for interviews. Based on the results of the interviews, two firms were selected for award of work under this proposal. The seven firms that responded were:

- Wilson & Company, Inc., Engineers & Architects
- Benesch
- Stanley Consultants
- Basis Partners
- Matrix Design Group, Inc.
- Muller Engineering Company
- Olsson

The three firms that were interviewed:

- Stanley Consultants

- Basis Partners
- Matrix Design Group, Inc.

The team recommends entering a design contract with Matrix Design Group for an amount not to exceed \$250,000.00. The contract end date will be December 31, 2026.

A separate design contract will be recommended for awarded to Stanley Consultants under a second agenda item.

Funding in the full amount of \$250,000.00 will come from Business Unit 800100 in Fund 200.

**RECOMMENDED
ACTION:**

Staff recommend approval of a Public Contract for Services (PCS) with Matrix Design Group for On-Call Civil Engineering Design Services for Small Public Works Projects in the amount of \$250,000.00, Douglas County Project Number CI 2026-014.

REVIEW:

Kristina Mann	Approve	5/12/2026
Jeff Garcia	Approve	5/18/2026
Christie Guthrie	Approve	5/18/2026
Doug DeBord	Approve	5/19/2026

ATTACHMENTS:

Contract - Matrix Design Group CI2026-014