


## Fee Waiver Staff Report

**DATE:** APRIL 9, 2024  
**TO:** DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
**THROUGH:** DOUGLAS J. DEBORD, COUNTY MANAGER  
**FROM:** TERENCE T. QUINN, AICP, DIRECTOR OF COMMUNITY DEVELOPMENT   
**CC:** STEVE SHOULTZ, CPRE, ASSISTANT DIRECTOR OF PARKS, TRAILS AND BUILDING GROUND  
**SUBJECT:** **FEE WAIVER REQUEST IN THE AMOUNT OF \$10,980 FOR HIGHLANDS RANCH COMMUNITY ASSOCIATION AND HIGHLANDS RANCH CULTURAL AFFAIRS ASSOCIATION FOR A JULY 4 FIREWORKS AND CELEBRATION AT HIGHLAND HERITAGE REGIONAL PARK**

**OWNER:**  
DOUGLAS COUNTY  
HIGHLAND HERITAGE REGIONAL PARK  
9651 S QUEBEC STREET  
LITTLETON, CO 80130

**REPRESENTATIVE:**  
HANNAH SCHROEPFER  
HIGHLANDS RANCH COMMUNITY ASSN.  
9568 S UNIVERSITY BLVD  
HIGHLANDS RANCH, CO 80126

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**BOARD OF COUNTY COMMISSIONERS MEETING**

**APRIL 23, 2024 @ 1:30 PM**

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**I. EXECUTIVE SUMMARY**

The Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) 501(c)(3) request a fee waiver in the amount of \$10,890 to host the annual July 4 Fireworks and Celebration at Highland Heritage Regional Park.

**II. BACKGROUND**

Douglas County has partnered with HRCA and HRCAA since 2016 on the annual July 4 Fireworks and Celebration. The event is free and open to the public. Highlands Ranch and Douglas County residents have enjoyed the event throughout the years. In addition, this will be the only firework show in Highlands Ranch on July 4, 2024. HRCA and HRCAA will ensure that all rules and regulations are followed.

**III. REQUEST**

The request is for a fee waiver in the amount of \$10,890 from HRCA and HRCAA for the use of Highland Heritage Regional Park to host the annual July 4 Fireworks and Celebration.

**IV. STAFF ASSESSMENT**

The Board of County Commissioners has the sole authority to waive or reduce all parks use fees and may choose to waive or reduce the event fee of \$10,890 for HRCA and HRCAA.

**ATTACHMENTS**

**PAGE**

Fee Waiver Request ..... Page 3



**HIGHLANDS RANCH**  
COMMUNITY ASSOCIATION

Board of County Commissioners  
Douglas County Parks and Trails  
100 Third St.  
Castle Rock, CO 80104

Board of Commissioners:

The Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) 501(c)(3) respectfully request the donation of park spaces by Douglas County Parks and Trails for the 2024 **July 4<sup>th</sup> Fireworks**. Included in this request is the use of the amphitheater, grass area, soccer fields, and surrounding parking at Highlands Heritage Regional Park.

Douglas County Parks has been a wonderful host for our July 4th Fireworks show over the years. Residents of Highlands Ranch and Douglas County enjoy this event. Thanks to our partnership with Douglas County Park and the wonderful venue at Highland Heritage Regional Park, we have been able to host our event successfully. In 2024, we hope to make the event even better while working closely with the Parks and Recreation Department to ensure all rules and regulations are followed.

The event is free and open to the public. In addition, our 4<sup>th</sup> of July firework show will be the only firework show in Highlands Ranch on July 4.

If you have any questions regarding this request, please call me at (303)471-8870. I look forward to hearing from you.

Hannah Schroepfer  
Community Event Supervisor  
Highlands Ranch Community Association