

Fee Reduction - Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Douglas J. DeBord, County Manager

From: Steven Shoultz, CPRP, Director of Parks and Recreation *SS*

Subject: **Fee Reduction Request in the amount of \$6,510 for the 2nd Annual Roaring Fork Kennel Club Dog Show at Fairgrounds Regional Park**

Board of County Commissioners Meeting: May 12, 2026 @ 1:30 p.m.

I. EXECUTIVE SUMMARY

Roaring Fork Kennel Club (RFKC) requests a fee reduction in the amount of \$6,510 for their 2nd annual dog show event July 8th thru July 13th on Field 4 at the Fairgrounds Regional Park. This event is free to the public.

II. BACKGROUND

Roaring Fork Kennel Club is a 501(c)(4) non-profit organization. This will be their 2nd Annual dog show at the Douglas County Fairgrounds. The club also indicates future plans to make charitable contributions to the Douglas County Sheriff Canine Unit.

III. REQUEST

Roaring Fork Kennel Club is requesting a fee reduction of \$6,510 for the use of Fairgrounds Regional Park, Field 4 for their 2nd annual event on July 8–13, 2026. A summary of the standard per-day cost and the amount requested for each date is provided below:

Date	Item	Cost	Requested Amount
July 8, 2026	Event Set Up	\$ 1,210	\$ 0
July 9, 2026	Event Set Up	\$ 1,210	\$ 0
July 10, 2026	Event Days	\$ 1,210	\$ 250
July 11, 2026	Event Days	\$ 1,210	\$ 250
July 12, 2026	Event Days	\$ 1,210	\$ 250
July 13, 2026	Event Tear-Down	\$ 1,210	\$ 0
Totals	6-Days	\$ 7,260	\$ 750

If this request is granted there would be cost savings of \$6510 to the Roaring Fork Kennel Club.

IV. STAFF ASSESSMENT

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the use fee \$6,510 for the Roaring Fork Kennel Club.

ATTACHMENTS

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Fee Modification Request 3



To: Morgan Morehart & Megan Grandsard
Douglas County Parks

From: Tad Walden
Roaring Fork Kennel Club

Re: Fee Adjustment 2026 Event

Date: February 19, 2026

We are requesting the following rate adjustment for the soccer field for our 2026 event.

- \$250 per day / \$750 total (This includes set-up day(s) July 8 & 9, Event days July 10-13, and Tear Down day of July 13.)

This is our second year and we need to continue laying the foundation for the event. Other regional parks grounds fees are \$150 to \$350 per day. The upper end of this fee range usually includes covered pavilion and/or electrical hook-ups. This fee would be greater than what other groups pay to rent the field.

Our club is a 501 C4 non-profit organization. Current plans have us making charitable contributions to the Douglas County Sheriff Canine Unit.

Respectfully submitted,

Tad Walden
President & Show Chair
Roaring Fork Kennel Club
7202730494