

Fee Waiver Staff Report

Date: June 10, 2025

To: Douglas County Board of County Commissioners

Through: Douglas J. DeBord, County Manager

From: Terence T. Quinn, AICP, Director of Community Development

CC: Steven Shoultz, CPRP, Assistant Director of Parks, Trails and Building Grounds

Subject: Fee Waiver Request in the amount of \$10,890 from Highlands Ranch

Community Association and Highland Ranch Cultural Affairs Association for a July 4th Fireworks and Celebration at Highland Heritage Regional Park

OWNER: REPRESENTATIVE:

DOUGLAS COUNTY SARAH MIRICK

100 THIRD STREET HIGHLANDS RANCH COMM ASSN.

CASTLE ROCK, CO 80104 9568 S. UNIVERSITY BLVD

HIGHLANDS RANCH, CO 80126

Board of County Commissioners Meeting:

June 24, 2025 @ 1:30 p.m.

I. EXECUTIVE SUMMARY

The Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) 501(c)(3) request a fee waiver in the amount of \$10,890 to host the annual July 4 Fireworks and Celebration at Highland Heritage Regional Park.

II. BACKGROUND

Douglas County has partnered with HRCA and HRCAA since 2016 on the annual July 4 Fireworks and Celebration. The event is free and open to the public. Highlands Ranch and Douglas County residents have enjoyed the event throughout the years. In addition, this will be the only firework show in Highlands Ranch on July 4, 2025. HRCA and HRCAA will ensure that all rules and regulations are followed.

III. REQUEST

The request is for a fee waiver in the amount of \$10,890 from HRCA and HRCAA for the use of Highland Heritage Regional Park to host the annual July 4 Fireworks and Celebration.

IV. STAFF ASSESSMENT

The Board of County Commissioners has the sole authority to waive or reduce all parks use fees and may choose to waive or reduce the event fee of \$10,890 for HRCA and HRCAA.

ATTACHMENTS	PAGE
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June 10, 2025

Board of County Commissioners Douglas County Parks and Trails 100 Third Street Castle Rock, CO 80104

Dear Board of County Commissioners,

The Highlands Ranch Community Association respectfully requests a reduction in the park use fee for the July 4th fireworks.

Event	Date	Estimated
Event	Dute	Attendance
July 4 th Fireworks	7/4/25	8,000+

The total cost of park rental would be \$10,890 and we request a reduction to \$0. We value the partnership with Douglas County Parks and Trails. We are seeking this reduction because the events are self-operating and we will handle posting signage, participant safety, and clean up.

If you have any questions regarding this request, please contact me at 303-471-7048. I look forward to hearing from you.

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Sarah Mirick
Community Events Manager
Highlands Ranch Community Association



Event Name: July 4th Fireworks **Booking #:** 3886

Event Status: BOOKED Contract #:

 Event Manager:
 Grandsard, Megan
 Account Manager:
 Grandsard, Megan

 Client Name:
 Highlands Ranch Community Association
 Contact:
 Mirick, Sarah

Client Code: Phone #: 303-471-7048

Address: 9568 S. University Blvd., Highlands Ranch, CO Email Address: Sarah.Mirick@hrcaonline.org

80126 USA

Thursday, July 03, 2025

Location: Grass Field D Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

Location: Amphitheater - Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

8:00 AM-10:00 PM July 4th Fireworks \$0.00

Location: Grass Field B Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

Location: Grass Field C Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

Location: Shelter A - Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

Location: Shelter B - Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

Location: Shelter C - Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

Location: Shelter D - Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

Location: Shelter E - Highland Heritage Regional Park

From - To Description Charge

Starts - Ends Setup Type

8:00 AM-10:00 PM July 4th Fireworks \$0.00



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Thursday, July		
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From - To Starts - Ends	Description Setup Type	Charge
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
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Starts - Ends	Description Setup Type	Charge
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Starts - Ends 8:00 AM-10:00 PM	Setup Type July 4th Fireworks	\$0.00
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	ic Field F Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	\$0.00
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
	ark - Highland Heritage Regional Park	
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8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
	rea - Highland Heritage Regional Park	
From - To	Description	Charge
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	op - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	***
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00



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Friday, July 04	, 2025	
Location: Amphi	theater - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass F	ield B Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass F	ield C Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass F	ield D Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	A - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	B - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	C - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	D - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	40.00
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	E - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	40.00
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
	F - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	40.00
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
	G - Highland Heritage Regional Park	
From - To	Description	Charge
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COLORADO		
Friday, July 04,	2025	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	H - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Synthet	ic Field A Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Synthet	ic Field E Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Synthet	ic Field F Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Entire P	ark - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$3,630.00
Location: Grass A	rea - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Trail Loc	pp - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Saturday, July (05, 2025	
Location: Amphitl	neater - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	-
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass Fi	eld B Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass Fi	eld C Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00



Saturday, July 0	5, 2025	
Location: Grass Fig	eld D Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter /	A - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter I	3 - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter (C - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter I	O - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter I	- Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter I	- Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter (G - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter I	H - Highland Heritage Regional Park	
	Description	
From - To	Description	Charge
From - To Starts - Ends	Setup Type	Charge
	•	Charge \$0.00
Starts - Ends 8:00 AM-10:00 PM	Setup Type	
Starts - Ends 8:00 AM-10:00 PM	Setup Type July 4th Fireworks	
Starts - Ends 8:00 AM-10:00 PM Location: Syntheti	Setup Type July 4th Fireworks c Field A Highland Heritage Regional Park	\$0.00
Starts - Ends 8:00 AM-10:00 PM Location: Syntheti From - To	Setup Type July 4th Fireworks c Field A Highland Heritage Regional Park Description	\$0.00
Starts - Ends 8:00 AM-10:00 PM Location: Syntheti From - To Starts - Ends 8:00 AM-10:00 PM	Setup Type July 4th Fireworks c Field A Highland Heritage Regional Park Description Setup Type	\$0.00 Charge
Starts - Ends 8:00 AM-10:00 PM Location: Syntheti From - To Starts - Ends 8:00 AM-10:00 PM	Setup Type July 4th Fireworks c Field A Highland Heritage Regional Park Description Setup Type July 4th Fireworks	\$0.00 Charge
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COLORODO		
Saturday, July	05, 2025	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Synthe	tic Field F Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Entire	Park - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$3,630.00
Location: Grass A	Area - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Trail Lo	oop - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Sunday, July 0	6, 2025	
Location: Amphi	theater - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass F	ield B Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass F	ield C Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass F	ield D Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	A - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
	B - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	4
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00



COLORODO		
Sunday, July 00	6, 2025	
Location: Shelter	C - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	D - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	E - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	F - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	G - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	H - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Synthet	tic Field A Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Synthet	tic Field E Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Synthet	tic Field F Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Entire F	Park - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$3,630.00
Location: Grass A	rea - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
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COLORADO		
Sunday, July 06		
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Trail Loc	pp - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Monday, July 0	7, 2025	
Location: Amphiti	neater - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass Fi	eld B Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass Fi	eld C Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	40.00
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Grass Fi	eld D Highland Heritage Regional Park	
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Location: Shelter	D - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00
Location: Shelter	E - Highland Heritage Regional Park	
From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	July 4th Fireworks	\$0.00



07, 2025		
F - Highland Heritage Regional Park		
Description		Charge
Setup Type		
July 4th Fireworks		\$0.00
G - Highland Heritage Regional Park		
Description		Charge
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H - Highland Heritage Regional Park		
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July 4th Fireworks		\$0.00
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Description		Charge
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Setup Type		
July 4th Fireworks		\$0.00
	P&T Location:	\$10,890.00
	Location Total:	\$10,890.00
	Subtotal:	\$10,890.00
	Total:	\$10,890.00
	F - Highland Heritage Regional Park Description Setup Type July 4th Fireworks G - Highland Heritage Regional Park Description Setup Type July 4th Fireworks H - Highland Heritage Regional Park Description Setup Type July 4th Fireworks tic Field A Highland Heritage Regional Par Description Setup Type July 4th Fireworks tic Field E Highland Heritage Regional Parl Description Setup Type July 4th Fireworks tic Field F Highland Heritage Regional Parl Description Setup Type July 4th Fireworks tic Field F Highland Heritage Regional Parl Description Setup Type July 4th Fireworks Park - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Area - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Area - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Area - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Area - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Area - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Area - Highland Heritage Regional Park Description Setup Type	F - Highland Heritage Regional Park Description Setup Type July 4th Fireworks G - Highland Heritage Regional Park Description Setup Type July 4th Fireworks H - Highland Heritage Regional Park Description Setup Type July 4th Fireworks tic Field A Highland Heritage Regional Park Description Setup Type July 4th Fireworks tic Field E Highland Heritage Regional Park Description Setup Type July 4th Fireworks tic Field F Highland Heritage Regional Park Description Setup Type July 4th Fireworks tic Field F Highland Heritage Regional Park Description Setup Type July 4th Fireworks Park - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Park - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Park - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Park - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Park - Highland Heritage Regional Park Description Setup Type July 4th Fireworks Park Location: Description Setup Type July 4th Fireworks

\$10,890.00

Balance: