

Jack Twite

From: Doug DeBord
Sent: Tuesday, July 2, 2024 2:43 PM
To: Jack Twite
Subject: RE: Request for Single Source Purchase Approval - Election Ballot Printing Equipment

Thanks. Please consider this response as approval of the below request for single source acquisition.

From: Jack Twite <jtwite@douglas.co.us>
Sent: Tuesday, July 2, 2024 2:20 PM
To: Doug DeBord <DDebord@douglas.co.us>
Subject: RE: Request for Single Source Purchase Approval - Election Ballot Printing Equipment

Great questions!

- 1) These new printers with carts are much more expensive than the OKI printers that they have now. These are kits with both the printers and new laptops required to use the systems. The locking carts to keep the equipment secure are an additional cost that we did not purchase the first time around. On our old units, we opted to purchase separate cases for the units outside of the original purchase agreement from another source. Should we forego the cases on these units we would need to source cases from another outlet as the stands we have today are not compatible with the size of the new printers. I do not have a price estimate on creating our own solution handy.

- 2) I would suggest that Jack talk to IT to ensure that the new printers will mirror seamlessly to the network and that IT can provide on-site support.
These printers will not use the County Network as they will direct-connect to the computers that are printing the ballots. They are stand-alone units that we connect to the SCORE system at the Secretary of State's office. Luckily, Steve Foster & Casey Lauer with our IT group have experience with the software interface that will not be changing.

- 3) The RFP for Ballot Printing Services is due on July 15th – is there any concern about purchasing the printers from Runbeck if Runbeck wouldn't be awarded the RFP?
We keep a closed loop between the print services and hardware business unit teams at Runbeck. I work with Bryan Dandurand as the VP on the print side of the shop and Anthony Paiz as the VP for the hardware side with no overlap in support staff. I see no concerns with service levels should Runbeck not continue as our print vendor.



Jack Twite Jr, CERA, CCEO
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Take our short survey at mydougcoclerk.com

From: Doug DeBord <DDebord@douglas.co.us>
Sent: Tuesday, July 2, 2024 2:05 PM

To: Jack Twite <jtweite@douglas.co.us>

Subject: FW: Request for Single Source Purchase Approval - Election Ballot Printing Equipment

Hi Jack – A few questions below when you have a minute...

From: Carolyn Riggs <CRiggs@douglas.co.us>

Sent: Tuesday, July 2, 2024 10:00 AM

To: Doug DeBord <DDebord@douglas.co.us>; Andrew Copland <ACopland@douglas.co.us>

Subject: FW: Request for Single Source Purchase Approval - Election Ballot Printing Equipment

A couple of thoughts ...

- 1) These new printers with carts are much more expensive than the OKI printers that they have now.
- 2) I would suggest that Jack talk to IT to ensure that the new printers will mirror seamlessly to the network and that IT can provide on-site support.
- 3) The RFP for Ballot Printing Services is due on July 15th – is there any concern about purchasing the printers from Runbeck if Runbeck wouldn't be awarded the RFP?

Carolyn S. Riggs, CPPB

Purchasing Supervisor

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100 Third Street, Suite 130

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303-660-7434

criggs@douglas.co.us

From: Doug DeBord <DDebord@douglas.co.us>

Sent: Tuesday, July 2, 2024 7:53 AM

To: Carolyn Riggs <CRiggs@douglas.co.us>; Andrew Copland <ACopland@douglas.co.us>

Subject: FW: Request for Single Source Purchase Approval - Election Ballot Printing Equipment

From: Jack Twite <jtweite@douglas.co.us>

Sent: Monday, July 1, 2024 4:58 PM

To: Doug DeBord <DDebord@douglas.co.us>

Cc: Sheri Davis <sdavis1@douglas.co.us>

Subject: Request for Single Source Purchase Approval - Election Ballot Printing Equipment

Good Afternoon!

After speaking with Sheri about our upcoming ballot processing needs, I would like to pursue your approval to single-source purchase new Sentio ballot printing systems from Runbeck, Inc.

The systems we use today are at end-of-life after the manufacturer of the printers (OKI) left the United States Market a couple of years ago. It has become difficult to source parts such as toner sensors for these units after the OKI company's departure and we had 6 of our 25 units go down between the 2 elections we have already had this year. Costs to repair the 6 printers were initially quoted to be nearly the cost of replacement after shipping / parts / labor. The new Sentio systems come with Windows 11 compatible hardware and Lexmark printers inside of a secure, locking case which put us into a much better long-term space for portability and security of the systems in our VSPCs.

SINGLE SOURCE JUSTIFICATION:

We took a look at 3 vendors in this space (Dominion, Clear Ballot, Runbeck) and found that:

1. Clear Ballot's printing system is not yet compatible with the State of Colorado's voter registration system (SCORE).
2. Dominion's system requires us to have the Dominion software suite (we are on Clear Ballot).

3. Runbeck's system works with SCORE and fundamentally is already compatible with the current Douglas County processes as we use Runbeck Sentio systems today.

After purchase of the 25 new units we would need, the annual software and support fee **drops** from our current contract price of \$37,500 to a new quoted price of \$25,000 for the 2024-2025 contract year, maxing out at \$27,319 at the close of year 4 of the initial support contract. Quote Attached.

In addition to the annual savings in the support contract, the County has been contacted by a repair vendor that services the units that would like to purchase our remaining working printers. I do not have a fixed cost yet on these as the # pages printed factors into the value.

With your approval, I can request approval from the Board if desired and have the PO covered under 12500-444500 which should not require a supplemental / additional funding request to cover the full \$282,500 purchase / 1st year support contract.

I'd be happy to discuss further if needed. Thank you!



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