

## Grant Application Staff Report

**Date:** September 10, 2025  
**To:** Douglas County Board of County Commissioners  
**Through:** Douglas J. DeBord, County Manager  
**From:** Terence T. Quinn, AICP, Director of Community Development *TQ*  
**CC:** Brittany Cassell, Curator  
Lauren Pulver, Planning Supervisor  
Kati Carter, AICP, Assistant Director of Planning Resources  
**Subject:** **State Historical Fund Grant agreement for Site Stewardship Project  
5DA.265 restoration in the amount of \$250,000 and a County contribution  
of \$62,500**

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**Board of County Commissioners Hearing:**

**September 23, 2025 @ 1:30 p.m.**

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### **I. EXECUTIVE SUMMARY**

Staff is requesting approval to apply for a competitive State Historical Fund (SHF) Grant to perform excavation and site stabilization of archaeological site 5DA.265 in the amount of \$250,000, requiring a cash match from the County of \$62,500. The cash match funds were requested from the 2025 Parks, Trails, Historic Resources, and Open Space tax fund. The total funding for the project is \$312,500. The application is due on October 1, 2025.

### **II. REQUEST**

#### **A. Request**

This is a request for approval of a \$250,000 SHF grant application to pursue site stabilization, geophysical assessment and excavation at an archaeological site in northeastern Douglas County. The results of the previous archaeological site assessment indicated all these tasks need to occur to stabilize the site and recover valuable information. The County's cash match is projected to be \$62,500, which is the required 25% of the total project funding. The total funding for the project is \$312,500.

#### **B. Location**

The site is located in Douglas County and is considered a protected archeological site. As a result of Colorado law to protect archaeological sites, the location of the site will be added to the grant application as part of the technical corrections prior to formal submittal to the State.

### **III. BACKGROUND**

#### **A. Background**

Site 5DA.265, located in northeastern Douglas County, is a defining site in Colorado and regional prehistory, used to establish and corroborate the chronological prehistory of eastern Colorado and the western Central Plains. The previously excavated collection was reevaluated by a Cultural Resource Management company in 2018 with funding from a SHF grant and a cash match from the Colorado Department of Transportation (CDOT). The site was also listed on the National Register of Historic Places in 2020.

A 2024 archaeological site assessment grant, awarded to Douglas County, redocumented and reassessed the site. It included documentation of the surface assemblage and baseline site condition data. The reassessment also included recommendations from an erosion control subcontractor for future stabilization and additional excavation.

The site was excavated in the 1970s and over 100,000 artifacts from the Middle Ceramic to the Early Archaic period were discovered. This assessment aims to identify critical features of the site and Indigenous cultural features, such as hearths or earth ovens. Tribal interns will actively participate in the excavation and report-writing, and travel support will be provided for site visits and other activities requested by the tribes. In addition to protecting the site and preserving its research potential for future generations, the project aims to enhance the understanding of the site while incorporating Indigenous knowledge and perspectives. The County already has support for the project from three tribal groups: Pawnee Nation, Jicarilla Apache Nation and Northern Arapaho.

Site 5DA.265 is a significant site, and a County landmark, because of its cultural resource contribution to Colorado and Douglas County prehistory and the archaeological record.

### **IV. RECOMMENDED ACTION**

The SHF grant application for site 5DA.265 in the amount of \$250,000, with a County contribution of \$62,500, may be approved for submission by the Board of County Commissioners as it complies with County approval standards and policies. Technical corrections will be made to the application prior to October 1, 2025, submittal deadline.

Redactions to the grant application have been made as some information pertaining to this site is not available for public information per C.R.S. § 24-80-401 and Office of Archaeological and Historic Preservation Publication #1333.

<b><u>ATTACHMENTS</u></b>	<b><u>PAGE</u></b>
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# Competitive Grant Application - July 2025

## Organization and Contact Information

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [rc\\_srf@state.co.us](mailto:rc_srf@state.co.us).

History Colorado State Historical Fund is committed to providing equitable access to our grants to everyone. If you require an accommodation to fill out the grant application, please view [History Colorado's accessibility statement](#) to make an accommodation request or contact [rc\\_srf@state.co.us](mailto:rc_srf@state.co.us).

### Applicant Organization

#### Applicant Organization Name

Douglas County Government

#### Federal Tax ID Number

Please enter the 9-digit Tax ID #. Please do not include spaces or -

846000761

#### First Time Applying?

Please check box below if this is the first time your organization is applying for an SHF grant

☐ No

### Applicant Organization Representative

This individual is the legal contact between the State Historical Fund and the Applicant organization and should have the legal authority to sign contracts.

#### First Name

Brittany

#### Last Name

Cassell

#### Title

Curator

#### Mailing Address

Include floor number, suite number, etc.

100 Third Street

City State  
Castle Rock CO

Zip Code  
80104

Telephone  
Ex. xxx-xxx-xxxx  
720-733-6905

E-mail Address  
bcassel1@douglas1co1.us

## Grant Recipient Contact

This individual will be the primary point of contact between the State Historical Fund and the grant recipient organization throughout the project. Private owners can not be the grant recipient contact.

Prefix  
Ms1

Contact First Name  
Brittany

Contact Last Name  
Cassel

Title  
Curator

Grant Recipient Contact's Organization  
Douglas County Government

Mailing Address  
Wnclude floor numberX suite numberX etc.  
100 Third Street

City State  
Castle Rock CO

Zip Code  
80104

Primary Phone  
Ex. xxx-xxx-xxxx  
720-733-6905

## E-mail Address

bcassel@douglas\*co.us

## Property and Project Information

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [hc\\_shf@state.co.us](mailto:hc_shf@state.co.us)

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## Property Owner Information

Does your Survey or Planning project require access to private property? If so, please attach property owner permission in a signed letter of support or on the property owner signature page attachment

Is the Property owned by the Applicant Organization?

Yes

Legal Property Owner Name

Douglas County Government

Property Owner Tax Status

Property Owner First Name

Property Owner Last Name

Mailing Address

Include floor number, suite number, etc

100 Third Street

City

Castle Rock

State

CO

Zip Code

80104

Telephone

Ex" State Historical Fund Grant Application  
Site SDA 265

303-660-7400

Email

bcassell@douglas.co.us

Geographic Information

County and City where Project is located

Douglas-Rural

In 2021, new Colorado state legislative districts were drawn. Your district may have changed, please verify. Select legislative districts where the property/resource is located. If project benefits the entire state, select "Statewide". Don't know your legislative districts? Click [here](#).

Colorado State Senate District

Colorado State House District

US Representative District

Property Information

Property Street Address

Property City State

Zip Code

Property Legal Description

Contact your County Assessor or visit <http://publicrecordsportal.com/state/CO/>

Project Information

Project Title

Please give us a brief title that explains what you want to do. Examples are, Interior Restoration, Exterior Rehabilitation, Cultural Resource Survey, Construction, etc.

Brief Summary of Project (150 words or less)

Expanding upon the Project Title please summarize the proposed project. Please include the applicant organization's property name and a brief summary of the proposed work.

The NRHP-listed [REDACTED] site (5DA265) was excavated in the 1970s, yielding more than 100,000 artifacts associated with Middle Ceramic through Early Archaic contexts. The original records, however, are poor, and assigning stratigraphic association is currently infeasible. Erosion threatens intact cultural deposits and requires stabilization. As stewards of this important resource, Douglas County proposes a project with the following goals:

- Stabilization: Apply non-invasive erosion control measures to slow erosion of sensitive areas.
- Excavation: A targeted approach of 12-15 excavation units to better understand stratigraphy and information within the 1970s excavation records.
- Tribal Involvement: New excavation and reporting provide the opportunity to incorporate and center Indigenous voices for the first time in this site's archaeological record.
- Community Involvement: To promote preservation and community stewardship, Douglas County will invite community members, including Environmental Learning for Kids rangers, local government officials, and members of the public to engage in and learn from the project.

## Revised Application

Is this a revised application for this scope of work?

Indicate if you are reapplying for all or any part of a previously declined grant.

No

If this is a revised application, please explain how this application addresses the previous reviewers' concerns and include the declined SHF project number. (500 words or less)

## Project Team

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [hc\\_shf@state.co.us](mailto:hc_shf@state.co.us).

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## Project Team (0-10 points) (1000 words or less)

Provide the following information, as it may apply to your project:

1. Briefly describe similar projects or grants the applicant has completed or managed.
2. List your project team members and include:

- Each person's role and responsibilities for this project.
- Their qualifications that are applicable to this project.
- Any other relevant experience with historic preservation, and/or grant finance and management, etc.

1. The County is currently managing the 2024 [REDACTED] Site Assessment Project (2024-AS-007), to redocument and assess the condition of the [REDACTED] Site (5DA265), establish baseline site condition data, and obtain recommendations from an erosion control subcontractor for stabilization efforts. Previous SHF projects managed by the County include:

- 2023 Additional Excavation phase of the 5DA3991 Rockshelter Excavation project (2023-02-044); County contribution: \$15,125
- 2022 Rockshelter Excavation project (initial excavation phase) (2023-02-044); County contribution: \$29,550
- [REDACTED] site artifact analysis and National Register nomination grant (15-02-013) (\$89,684)
- Greenland Post Office restoration (2020-01-024) (\$156,160); County contribution: \$52,053
- Prairie Canyon Ranch restoration (2020-02-031) (\$141,547); County contribution: \$47,182
- IViksch-Helmer Cabin stabilization and rehabilitation (19-02-007) (\$131,035); County contribution: \$43,678
- Excavation and interpretation of Blackfoot Cave (2012-IV1-020, two grants)
- Russellville Ranch archaeological assessment (95-02-079) (\$30,000)
- William Converse Ranch restoration (16-02-032) (\$174,803); County contribution: \$64,653
- Fourteen Historic Structure Assessment grants (\$160,100); County contributions: \$14,482
- Four Historic Resource Surveys grants; County contributions: \$45,870
- Nine Restoration and Rehabilitation grants (\$988,485) -properties included: Louviers Village Club (5 phases), Rock Ridge Ranch (1 phase), Bartuff-Bihlmeyer Ranch (2 phases), William Converse Ranch (2 phases), and Greenland Post Office (3 phases)

Between 2012 and 2021, the County funded over 20 preservation projects which include:

- \$182,500 for stabilization and preservation work at the Rock Ridge Cemetery, Crull Homestead, William Converse Ranch, and Columbine Open Space (2020); \$400,000 for projects on Evans Gandy Homestead, IViksch-Helmer Cabin, and Spring Valley School (2018-2019);
- \$14,938 to update previous historic structure assessments (HSAs) on all twelve county-owned historic properties in order to prioritize rehabilitation and stabilization projects on historic properties each year (2014);
- \$150,000 to rehabilitate the Crull Hammond Turkey Ranch Cabin along with more than 300 hours of volunteer time and \$2,000 for interpretive signs at the site (2012); and
- \$985,000 to purchase the historic Freedom School property and which continues to receive SHF grant awards for restoration of the historic buildings (2012). The Freedom School was determined a County Landmark in 2015 and is used as a Douglas County Schools Outdoor Education Center.

2. The listed project leads were extensively involved with the past two SHF Projects focusing on the reassessment of the [REDACTED] site (5DA265) assemblage (15-02-013) and redocumenting the site and its present condition (2024-AS-007). Project 15-02-013 resulted in the site's listing in the National Register of Historic Places (NRHP) and reestablished the site's importance to Colorado prehistory. Project 2024-AS-007 redocumented and assessed the condition of 5DA265 and obtained recommendations from an erosion control subcontractor for stabilization efforts that will be a key component of this grant proposal.

Brittany Cassell, Curator, the County-Grant Administrator; Brittany has managed the Douglas County History Repository for more than eight years and is the Administrator for the Douglas County Historic Preservation Board. She will manage the grant and ensure the project is on schedule and submit the SHF deliverables and reports. She is also responsible for financial reporting.

Jonathan Hedlund, Senior Archaeologist, ERO-Principal Investigator; Jonathan has more than 13 years of experience in Colorado archaeology with deep experience on the Front Range and Palmer Divide. He has worked on multiple SHF grants, including SHF Projects 15-02-013 and 2024-AS-007, and has overseen the



data recovery excavation of numerous indigenous archaeological sites in Douglas County associated with the Early Archaic through Historic periods. He also works closely with many tribal nations for outreach, planning, and excavation projects. Jonathan will oversee all aspects of the project including fieldwork, reporting, and data analysis.

Shayleen Ottman, Staff Archaeologist, ERO-Project Archaeologist( Shayleen has worked in cultural resource management since 2014( in her last 8 years at ERO, she has conducted fieldwork and reporting for projects across Colorado with a focus on the Front Range. Shayleen has contributed to nine previous and ongoing SHF grant projects, including SHF Projects 15-02-013 and 2024-AS-007. Shayleen will be responsible for reporting.

Marcus Espinosa, Laboratory and Records Manager, ERO - Laboratory Manager( Marcus has contributed to four previous and ongoing SHF grant projects and was extensively involved with artifact analysis and collections management for SHF Project No. 15-02-013. He will ensure proper artifact analysis and laboratory methods and will be responsible for creating detailed site maps for the final report.

Attached resumes detail team members experience.

## Resource Description & Significance

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [hc\\_shf@state.co.us](mailto:hc_shf@state.co.us)

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### Resource Description and Significance (0-10 points)

#### Historic Designation

Select all levels of designation that apply to the property. Please note that designation is required for all Acquisition & Development grant projects.

National Register of Historic Places- individual

#### Designation Area

If the property is historically designated, indicate the general boundary of the designation (i.e. the building footprint only, the building and surrounding property, or if the building is contributing to a historic district). If you are unsure of the designation boundary, please contact State Historical Fund staff at 303-866-2825. NOTE: SHF cannot fund work outside the designation boundary.

Acreage Only

#### Resource Historic District Name

Please list the name of the historic district. If this does not apply to your project, please fill in with N/A.

#### Resource Historic Name

Property historic name can be found on the state or national nomination form or certification of local designation.

N A

## Resource Site Number (e. g., 5DV.1234)

If you do not know the Smithsonian site number for your property, contact the Cultural Resource Support Services office at 303-866-3392. If this does not apply to your project, please fill in with N/A.

5DA265

## Resource Period of Significance

Provide period(s) of significance as listed in your historic designation. NOTE: Some older or local nominations may not include a period of significance; type N/A if this does not apply.

Early Archaic (7500-5000 BP)

## Resource Description and Significance (500 words or less)

Provide the following information, as it may apply to your project:

1. Briefly describe the prehistory or history of the resource; survey area or archaeological site. If applicable, describe how the resource represents a historically excluded history or community. (For example: LGBTQ+e, women's history, religious minorities, etc.)
2. In your own words, briefly explain why the resource; survey area or archaeological site is important. (For example: the importance to a community; architectural or archaeological value.)
3. Briefly describe the appearance of the resource and how it has changed over time (refer to construction history on survey/site forms or nominations, if available.)

██████████ is a defining site in Colorado and regional prehistory, used to establish and corroborate the chronological Indigenous history of eastern Colorado and the western Central Plains. Past excavations documented substantial subsurface cultural deposits; subsequent documentation in 2014 and a 2019 collections reanalysis led to its 2020 National Register of Historic Places listing. The site contains occupations from the Early Archaic through the Protohistoric, with the most intensive use during the Middle Archaic and Early Ceramic periods. An especially notable finding is Zea mays (maize) pollen identified on ground stone, providing rare and early evidence of maize use in the region.

Indigenous interpretation of the archaeological record, such as that at ██████████, has historically and continues to be underrepresented. This project aims to change that by including members of tribal nations in paid roles such as for excavation, report-writing, and interpretation.

██████████ originally spanned most of a north-south ridgetop. The north portion, within Douglas County Open Space, is bounded by natural erosion to the north and by cutbanks to the west and east. The west cutbank was formed by pre-1913 construction of Parker Road. The road's later realignment (1937-1955) formed the east cutbank and likely destroyed an east portion of the site. The southern portion is on private land and was buried and disturbed between 2017 and 2019. Excavations in the 1970s and 1990s further contributed to disturbance. In 2024, ERO redocumented the extant portion and expanded the boundary west to include lower terraces beyond the historic roadcut.

Although past excavations and historic disturbances have affected ██████████, large portions remain intact and continue to hold research potential. Modern excavation and sediment analysis could refine the contexts of new and existing artifact collections, establish stronger site and regional chronology, and recover new features and botanical remains. Clarifying site stratigraphy could unlock and reconcile information within existing excavation records. Further work could clarify maize introduction and significance in subsistence, social integration, or ritual at the site.

██████████ remains an important archaeological resource because it preserves a long sequence of human use, retains intact deposits, and offers unique evidence of maize in the Early Ceramic period. Its continuing potential ensures its place as a cornerstone site for interpreting the Indigenous history of Colorado and the western Central Plains.

## Project Description

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### Project Description (0-20 points) (1 500 words or less)

Verify that the project description correlates directly with the scope of work. If you listed an activity or task in the scope, describe it in this section.

Your description should make clear that your project meets the [Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation](#) and/or the [Colorado Cultural Resource Survey Manual](#).

Provide the following information, as it may apply to your project:

1. List the steps you completed that led to this grant project.
2. Clearly explain the proposed project:
  - Describe the tasks that will be completed.
  - Explain how the components of the project will be executed.
  - Discuss why the specific treatments, strategies, or methods were chosen.
1. Briefly list future phases or programming directly related to this project.
2. Describe how you will financially commit to this project or resource going forward.
3. Depending on your type of project, attach photos that:
  - Illustrate the condition of the resource(s), including overall and detailed views; or
  - Illustrate a representative sample of the resource(s) to be researched; or
  - Illustrate potential outcomes of the project; and
  - Include captions.
1. If previous planning documents exist for this project, attach the most recent and relevant sections of those documents that support this proposed project (e.g., historic structure assessment, construction documents, survey forms, reports).

Douglas County is proposing to conduct the [REDACTED] Site Stewardship Project (project) on Douglas County open space property near Parker, Colorado.

The NRHP-listed [REDACTED] site (5DA265) is a defining site in Colorado and west Central Plains Indigenous prehistory. The site was excavated in the 1970s, yielding more than 100,000 artifacts associated with Early Archaic through Protohistoric contexts. The original records, however, are poor, and assigning stratigraphic association is currently infeasible. Furthermore, erosion threatens intact cultural deposits and requires stabilization. The project aims to meet the following goals:

**Stabilization** Apply non-invasive erosion control measures to slow erosion of sensitive areas.

**Excavation** A targeted approach of 12-15 excavation units to better understand stratigraphy and information within the 1970s excavation records.

**Tribal Involvement** New excavation and reporting provide the opportunity to incorporate and center Indigenous voices for the first time in this site's archaeological record.

**Community Involvement** To promote preservation and community stewardship, Douglas County will invite community members, including Environmental Learning for Kids rangers, local government officials, and members of the public to engage in and learn from the project.

In addition to protecting the [REDACTED] site and preserving its research potential for future generations, the project aims to enhance the understanding of the site while incorporating Indigenous knowledge and perspectives.

Douglas County has asked ERO Resources Corporation (ERO) to assist in preparing the grant application to conduct the following tasks within the extant, northern portion of the site, which is located on Douglas County open space property:

#### Task 16 Geophysical Assessment

ERO, in partnership with Archaeo-Geophysical Associates, will refine the understanding of the site's subsurface through non-destructive magnetometry and targeted ground-penetrating radar (GPR) surveys. This assessment aims to identify critical features of the site such as previous excavation units and Indigenous cultural features such as hearths or earth ovens.

#### Task 26 Excavation

Targeted excavation, guided by Dr. Kevin Gilmore, will involve up to 15 1m<sup>2</sup> excavation units (EUs). The focus will be on identifying undisturbed strata and describing archaeological components for better understanding of the site's chronology and cultural components. This phase will also include significant tribal and public involvement, with interns from participating tribal nations and volunteers from the Colorado Archaeological Society and Environmental Learning for Kids (ELK).

#### Task 36 Preservation & Erosion Control

Post-excavation, erosion control measures will be implemented to stop erosion and preserve intact cultural deposits. Compost and native seed mix will be applied along eroding cutbanks, and a berm will be placed to redirect stormwater. This non-invasive work will be monitored by an archaeologist to ensure protection of sensitive areas.

#### Task 46 Tribal Nation Consultation & Involvement

Tribal Nations with historical ties to Colorado will be engaged through consultation letters, virtual meetings, and updates during the excavation process. Tribal interns will actively participate in the excavation and report-writing, and travel support will be provided for site visits and other activities requested by the tribes.

#### Task 5: Summary Memo Preparation

ERO will prepare a comprehensive technical memorandum that summarizes excavation findings, including stratigraphy, artifacts, and initial interpretations. This report will also recommend future research and analysis, with contributions from tribal interns on preliminary interpretations.

#### Task 6: Public Outreach

The project will incorporate elements of public outreach to meet the goals of both public promotion and community involvement. Public outreach will include a project presentation at a local community center, event promotion via social media channels and by contacting current and past volunteers on Douglas County preservation projects, and volunteer involvement in excavation or site preservation activities.

#### Task 7: Project Management

Project management tasks are associated with contract and project management throughout the duration of the contract, including project start-up documentation, health and safety plan compliance, monthly invoicing+ Client, Tribal Nation, and agency communication through emails and phone calls, and project close-out documentation.

#### Project Deliverables:

ERO will prepare a technical memorandum and site form for submittal to the County, SHF, and consulting tribes that summarizes excavation results. The technical memorandum will include an updated research design, preliminary stratigraphic and component interpretations, photos, and recommendations for future work. Attachments will include an updated artifact catalog and updated Office of Archaeology and Historic Preservation site form.

### Scope of Work/Budget

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [hc\\_shf@state.co.us](mailto:hc_shf@state.co.us).

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#### Scope of Work and Budget (0-15 points)

For all boxes that require a cash amount use numerals only. Do not include decimal points or commas or dollar signs. Provide a clear list of tasks and reasonable costs.

All of the boxes may not apply to your project.

#### Task A

#### Title

## Geophysical Assessment

### Description

ERO, in partnership with Archaeo-Geophysical Associates, will refine the understanding of the site's subsurface through non-destructive magnetometry and targeted ground-penetrating radar (GPR) surveys. This assessment aims to identify critical features of the site such as previous excavation units and Indigenous cultural features such as hearths or earth ovens.

### \$ Amount

10950

## Task B

### Title

Excavation

### Description

Targeted excavation, guided by Dr. Kevin Gilmore, will involve up to 151m<sup>2</sup> excavation units (EUs). The focus will be on identifying undisturbed strata and describing archaeological components for better understanding of the site's chronology and cultural components. This phase will also include significant tribal and public involvement, with interns from participating tribal nations and volunteers from the Colorado Archaeological Society and Environmental Learning for Kids (ELK).

### \$ Amount

159200

## Task C

### Title

Preservation & Erosion Control

### Description

Post-excavation, erosion control measures will be implemented to stop erosion and preserve intact cultural deposits. Compost and native seed mix will be applied along eroding cutbanks, and a berm will be placed to redirect stormwater. This non-invasive work will be monitored by an archaeologist to ensure protection of sensitive areas.

### \$ Amount

45450

## Task D

### Title

Tribal Nation Consultation & Involvement

### Description

Tribal Nations with historical ties to Colorado will be engaged through consultation letters, virtual meetings, and updates during the excavation process. Tribal interns will actively participate in the excavation and report-writing, and travel support will be provided for site visits and other activities requested by the tribes.

### \$ Amount

17500

## Task E

### Title

Summary Memo Preparation

### Description

ERO will prepare a comprehensive technical memorandum that summarizes excavation findings, including stratigraphy, artifacts, and initial interpretations. This report will also recommend future research and analysis, with contributions from tribal interns on preliminary interpretations.

### \$ Amount

43650

## Task F

### Title

Public Outreach

### Description

The project will incorporate elements of public outreach to meet the goals of both public promotion and community involvement. Public outreach will include a project presentation at a local community center, event promotion via social media channels and by contacting current and past volunteers on Douglas County preservation projects, and volunteer involvement in excavation or site preservation activities.

### \$ Amount

8600

## Task G

### Title

Project Management

### Description

Project management tasks are associated with contract and project management throughout the duration of the contract, including project start-up documentation, health and safety plan compliance, monthly invoicing' Client, Tribal Nation, and agency communication through emails and phone calls, and project close-out documentation.

### \$ Amount

21 00

## Task H

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## Task I

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287450

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General Cond t ons

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State Historical Fund Grant Application

Site 5DA.265

Board of County Commissioners Staff Report - Page 17 of 31

Click on calculator  
287450

## Grant Administration & Indirect Costs

Calculation Details  
Must not exceed 15% of project subtotal

\$ Amount

## Contingency

\$ Amount  
25050

Project Total  
Click on calculator  
312500.00

## Grant Request

\$ Amount  
250000

Grant Request Percentage of Project Total  
Click on calculator  
80.00%

## Cash Match

If no cash match, enter a zero

\$ Amount  
62500

Cash Match Percentage of Project Total  
Click on calculator

20.00%

## Scope of Work and Budget Comments (200 words or less)

Grant Request + Cash Match = Project Total

\*\*\*Please verify that your grant request and cash match percentages add up to 100%\*\*\*

## Cash Match Requirements

Alignment with our Expanding the Narrative work: Lower cash match requirements are available for projects that directly support or focus on BAPOC communities.

Questions? Please refer to the [State Historical Fund Guidebook](#) under Grant Programs (page 21).

### Cash Match for Expanding the Narrative Projects

If your project qualifies as a Expanding the Narrative Project and your project total allows, you are eligible to request the lower Expanding the Narrative cash match (0% for non-profit and public owners; 10% for private owners). The scope of work above must include this lower cash match and two letters of support must be attached as the "Expanding the Narrative Letters of Support" at the end of the application.

Indicate if you are requesting a waiver for the Cash Match requirement

No

### Waiver Justification (150 words or less)

If you are unable to provide the minimum cash match required (25% of the project total for non-profit or public owners or 50% of the project total for private owners; BAPOC projects: 0% for non-profit/public owners or 10% for private owners), explain why the minimum cannot be met and the efforts your organization made to find funds or other community resources.

## Urgency

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [hc\\_shf@state.co.us](mailto:hc_shf@state.co.us)

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Urgency (0-15 points) (1000 words or less)

Provide the following information, as it may apply to your project:

1. The physical conditions of the resource that make the project urgent. For example, if the grant is not funded now:
  - The conditions that could cause a public health or safety concern.
  - The conditions that will quickly deteriorate.
  - The conditions that will further damage the resource.
2. All current or potential threats to the resource(s) or program.
3. Any community participation, partnerships, or cash match funds that might be in jeopardy or dependent on this grant.
4. Whether this project will be delayed if this grant is not awarded.
5. Other valid reasons for urgency.

1. The physical conditions of the resource that make the project urgent. For example, if the grant is not funded now:
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5. Other valid reasons for urgency.

The urgency of this project stems from both the condition of the site and the unique partnerships currently aligned to protect and research it. The site's west-facing cutbank is actively eroding, placing significant and intact subsurface deposits at immediate risk. These deposits represent more than 7,000 years of multidigenous history, from the Early Archaic through the Protohistoric, and once eroded, they will lose their potential to yield information about multidigenous lifeways on the Front Range, including potential evidence for early agriculture. Non-invasive stabilization measures are needed now to slow ongoing gullying and runoff damage.

In addition to the physical threat, there is currently a window of opportunity to bring together key collaborators. ERO has recently completed two projects in Douglas County that successfully incorporated tribal members in monitoring and traditional cultural specialist roles, creating momentum for more robust tribal involvement in excavation, interpretation, and reporting. Three tribes have already expressed support

for this project, establishing both expectation and momentum for their involvement. In addition, Douglas County's Board of Commissioners is favorable toward cultural resource management and preservation projects, and is currently a strong source of public, political, and financial support. Finally, Kevin Gilmore--who directed work [REDACTED] in the 1990s, resulting in his doctoral thesis, and who, together with ERO, conducted the 2019 collections reanalysis that led to the site's listing in the NRHP--is still available to participate. His deep familiarity with legacy excavation records and regional chronology makes him uniquely qualified to guide this effort, but as he approaches retirement, his availability may be limited in the near future. Taken together, these factors demonstrate both the critical need to address site stabilization now, and the unique opportunity to leverage existing partnerships, momentum, and support that may not always be available.

## Public Benefit

Questions about the grant application? Please refer to the [State Historic Fund Guidebook](#) or email SHF staff at [hc\\_shf@state.co.us](mailto:hc_shf@state.co.us).

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## Public Benefit, Project Promotion and State Preservation Plan (0-20 points)

### Community Support & Benefit of Project (750 words or less)

Explain how the public supports and benefits from this project.

Things to consider:

- The use of the resource or project products.
- The source(s) of the cost and whether it was provided by the community.
- Non-monetary ways the community supports this project.
- Enhancement of historic preservation, economic development, and heritage tourism.
- Encouragement of existing or new partnerships.
- Increasing historically excluded community engagement in preservation. (For example: LGBTQ+ women, religious minorities, etc.)

Highly recommended:

- Attach at least five recent letters of support (dated within the last six months) from people and organizations who will use this resource: community members and elected officials.

Members of the local Douglas County government have been introduced to archaeological preservation projects

Public/Community involvement

Field school opportunity (DU, CSU, Fort Lewis?)

Volunteers for excavation

CAS

ELKs

Student internship(s)

Site visit /educational opportunity for Repository volunteers who care for the artifacts from earlier BG excavations

Local community tours

Douglas County Commissioners – site visit

Presentation at a local library

Tribes

Local and tribal

### Project Promotion (300 words or less)

Explain how you will promote this project, such as:

- Public events or celebrations
- Physical and digital media
- Presentations
- Other

- Present findings or advertise site visits (?) at local libraries or at the nearby Douglas County open spaces
- Contact CAS (presentation, volunteers)
- Douglas County's online repository – information from this project can be advertised there
- Coordinate one public presentation for CAS/Repository volunteers/Commissioners/local community members – perhaps at a Douglas County library, or at the [REDACTED]

### State Preservation Plan (200 words or less)

Explain how this project will directly support at least two goals in the [2020 Colorado Statewide Preservation Plan Summary](#)

This project supports all four goals of the 2020 Colorado Statewide Preservation Plan. To Preserve & Sustain (Goal 1), the project stabilizes active erosion to protect subsurface cultural deposits and ensures that indigenous voices—previously excluded from this site's interpretation—inform stewardship decisions (Objective 1a.1). Local government participation further promotes long-term stewardship (Objective 1b.6). To Include & Recognize (Goal 2), the project centers traditional cultural knowledge in site interpretation (Objective 2c.1) and, in future phases, will expand public access through the County's online Repository, making the project's findings discoverable and accessible (Objective 2c.3). To Engage & Co-Create (Goal 3), the work strengthens existing relationships between tribal nations, the County, CRM firms, and volunteers from minority communities (Objectives 3a, 3b.1, 3b.4). Finally, to Educate & Train (Goal 4), the inclusion of indigenous students and ELKs members offers hands-on archaeological experience, promoting new generations of stewardship (Objective 4b.1).

### Expanding the Narrative

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [stf@state.co.us](mailto:stf@state.co.us)

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## Expanding the Narrative (0-10 points)

The State Historical Fund prioritizes projects that expand the narrative of Colorado history- in alignment with our State Preservation Plan. These projects demonstrate a meaningful commitment to inclusivity and community engagement.

Projects that BOTH directly benefit and actively involve communities of color- including %ndigenous, Latino, Black, Native Hawaiian, Asian American and Pacific %slander-are strongly aligned with our mission to support diverse heritage and narratives. These projects may be recognized with additional scoring consideration for their contributions to expanding the narrative, fostering equity, cultural heritage preservation, and shared stewardship of Colorado, s history.

Grant requests that do qualify can:

- Receive up to 10 points on their score
- Be eligible for a reduced cash match

To be eligible to complete this section, you must meet and demonstrate both of the criteria below:

- Community %nvolvement
- Project Benefit

**Criteria 1: Community Involvement - Active participation and engagement in the project's development and execution.**

One or more of the communities listed above must be involved in your proposed project. You must be able to demonstrate ONE of the following:

- The community is directly and materially involved in project planning and/or implementation. (OR)
- The applicant organization identifies as an organization and/or primarily serves this community. (OR)
- The property is owned by an organization or individual from one of the communities listed above.

You can use any of the following documents to show evidence for Criteria 1:

- Documented partnerships with organizations or individuals representing the relevant community, such as a Memorandum of Understanding or testimonial letters.
- Ownership by an individual or organization that aligns with the stated identities.
- Local demographic data included in the application, paired with evidence that the community reflected in the data is actively engaged in the project or program.
- Documented partnerships with organizations led by or focused on relevant communities, including stated partners and their current role (aspirational or potential future partnerships do not qualify), or a recommendation letter from these partners.
- A mission statement that centers the commitment to serving and engaging these communities through the organization(s) programs, leadership, or partnerships, and impact.

Criteria 2: Project Benefit - Demonstrate how the project will make a real and positive difference for specified communities. You must be able to show that the completed project will directly benefit one or more of the communities identified above.

To demonstrate evidence for Criteria 2, the following is mandatory upon submission of the application:

- Two letters of support from community members who are actively impacted by the project.

Note: Any grant proposal that does not include these letters of support in their application will automatically be ineligible. These letters should be authentic, clearly identifiable as coming from the specific community benefiting, and provide detailed, genuine expressions from the community. They should not be generic or boilerplate letters.

Yes Check the box if this project meets the two criteria listed above.

If this project does not meet the two criteria listed above, please skip the 3 questions below and proceed to the next section.

### Expanding the Narrative Questions:

1. Please identify the Expanding the Narrative intended communities your project is working with.

Indigenous tribes and Nations



2. Please explain their involvement i.e. active participation and engagement in the project's development and execution. (500 words or less)

The County is proposing to conduct a new, targeted excavation to, in part"

involve indigenous tribes and nations directly in excavation and interpretation of this important site for the first time, ensuring indigenous perspectives and voices are made part of this site's record.

Offer an opportunity to provide tangible benefits to participating tribes. This could include opportunities like site and repository visits (with travel funded) for THPOs or other designated tribal members; paid excavation, co-authorship, and indigenous scholar positions; paid student internship opportunities; and input on public interpretation materials, if appropriate.

fin-person visits to the site are not feasible for interested members of tribal nations, ERO and the County will host 30-minute weekly virtual site visits from the excavation to provide members the opportunity to view the site, strata, and assemblage, and to provide feedback regarding the excavation and methods.

The County will submit consultation letters at project start-up and closure to any tribes with historical ties to Colorado who are not actively participating in the excavation, site visits, report-writing, etc.

The County has already received email communications expressing support of this project from three tribal nations with whom they have worked closely with in the past on other excavation and archaeological projects.

3. How will they directly benefit from the completed project? (500 words or less)

Tribal interns will actively participate in the excavation and report-writing, and travel support will be provided for site visits and other activities requested by the tribes. In addition to protecting the site and preserving its research potential for future generations, the project aims to enhance the understanding of the site while incorporating indigenous knowledge and perspectives.

## Project Timeline

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [hc\\_shf@state.co.us](mailto:hc_shf@state.co.us)

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## Project Timeline

Please check the box below each statement

I understand that if awarded, it can take up to 6 weeks to execute the grant agreement with the State Historical Fund:

Yes

T understand that the State Historical Fund agreement period is 24 months and this project will be completed within that time period

Yes

T understand that the State Historical Fund has 30 calendar days to complete review of the deliverables (products) that will be required with this project and T have accounted for the 30 day reviews within the 24 month agreement period

Yes

T understand that weather may delay completion of some projects and T have accounted for possible delays within the 24 month agreement period

Yes

## Agreement

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## Acknowledgement of Award Conditions

I understand and agree with the following conditions associated with all State Historical Fund grants:

- I understand that my organization will enter into a grant agreement with the State of Colorado. My organization will be responsible for meeting the terms of the grant agreement, and cannot pass fiscal or project responsibility to another organization.
- I understand that the State grant agreement contains non-negotiable terms, and it is my responsibility to review the [SHF grant templates](#) prior to going under award to assure that my organization accepts those terms.
- I understand that my organization will work in partnership with the State Historical Fund to meet the Secretary of the Interior's Standards for the Treatment of Historic Properties. I will comply with State Historical Fund review expectations and refrain from carrying out any work until I have the approval of a State Historical Fund Resource Specialist to proceed. For archaeology and survey projects, I will adhere to the current [Colorado Cultural Resource Survey Manual](#).

- I understand that all cash match must be in the bank before my organization signs the State Historical Fund grant agreement.
- I understand that my organization is solely responsible for determining if my cash match resources are eligible for use with State Historical Fund grant programs.
- I understand that the State Historical Fund will only pay for work that takes place within the State Historical Fund grant agreement period.
- I understand that all project expenses must be associated with one of the tasks listed in my scope and budget and reported as such. I am not allowed to collapse task items under one category.
- I understand project cost savings will be shared with the State Historical Fund according to the grant request/cash match ratio.
- I understand that the State Historical Fund will require documentation of any and all grant administration or indirect expenditures, including time sheets, rates, and clear calculations.
- I understand that property protections may apply to my project based on project type and cumulative State Historical Fund funds previously received for work on the building. If applicable, I will receive a letter explaining the requirements after all applications are processed.
- I understand that my organization must adhere to all program policies, state regulations, provisions, and laws.
- I understand that my organization cannot use State Historical Fund funds in a manner that may result in an actual or perceived conflict of interest.

By checking the box below, you are indicating that you understand and agree with the above conditions associated with State Historical Fund grants, if awarded.

Yes

#### Attachments

Questions about the grant application? Please refer to the [State Historical Fund Guidebook](#) or email SHF staff at [tc\\_stf@state.co.us](mailto:tc_stf@state.co.us)

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application please view [History Colorado's accessibility statement](#) to make an accommodation request or contact [hcsfh@state.co.us](mailto:hcsfh@state.co.us),

## Attachments

Once you have chosen your file you must select the Upload button to complete the attachment,

### REQUIRED

#### Colorado Substitute W-9 Applicant Organization

Required W-9 form available [here](#),

Label file in this format: Applicant Organization\_W9

#### Signature Page

Please download complete and attach your Signature Page. A blank copy can be found [here](#).  
Label file in this format: Applicant Organization\_Title

**Proof of Local Designation (Only required if physical work/excavation or an acquisition is occurring and the property/site is not on the State or National Register).**

Label file in this format: Applicant Organization\_Designation

**Expanding the Narrative Letters of Support (Only required if you are requesting the lower cash match).**

Please attach two letters of support from the Expanding the Narrative communities the project benefits,

Label file in this format: Applicant Organization\_Expanding\_The\_Narrative LOS

**CRS Letter of Determination (Only required for religious organizations).**

Label file in this format: Applicant Organization\_CRS Letter

#### Archaeological Permit (Archaeology Projects Only)

All applications for archaeology projects must include an approved archaeological permit from either the [Office of Archaeology and Historic Preservation](#) (for private land and state lands which includes city and county as well as any political subdivision of the state) or the federal agency managing the federal land,

Label file in this format: Applicant Organization\_Archaeology Permit

## HIGHLY RECOMMENDED

### Bids and/or Estimates

Label file in this format: Applicant Organization\_Bids\_ or\_Estimates

### Excerpts of most recent supporting documents

(archaeological assessment; historic structure assessment; construction documents; survey forms; reports)

Label file in this format: Applicant Organization\_HSA Excerpts

### Images

Label file in this format: Applicant Organization\_Images

### Letters of Support

Label file in this format: Applicant Organization\_Letters

### Overall Image

Label file in this format: Applicant Organization\_Overall Image

### Professional Project Team Members' Resumes

Label file in this format: Applicant Organization\_Resumes

## OPTIONAL

### Detailed Scope of Work and Budget

Label file in this format: Applicant Organization\_Detailed SOW

### Historic Images

Label file in this format: Applicant Organization\_Historic Images

### Maps, Site Plans, or Drawings

Label file in this format: Applicant Organization\_Plans

### Media Images, Newspaper Clippings, etc.

Label file in this format: Applicant Organization\_Media Images

### Miscellaneous Attachments

Label file in this format: Applicant Organization\_Misc

## Research Design

For example document outlining archaeological or survey research questions and methods for obtaining data to answer those questions&

Label file in this format: Applicant Organization\_Research Design

## History Colorado State Historical Fund Application Signature Page

### Applicant Organization

\_\_\_\_\_  
Signature of Legally Authorized Representative  
***Please sign in blue ink or Sign digitally in Adobe***

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

### Property Owner, if different than Applicant Organization

\_\_\_\_\_  
Signature of Legally Authorized Representative  
***Please sign in blue ink or Sign digitally in Adobe***

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**Government Official** – Private owner/entities must obtain either a signature or a Letter of Support from a local government official.

\_\_\_\_\_  
Signature of Legally Authorized Representative  
***Please sign in blue ink or Sign digitally in Adobe***

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title