



MEMORANDUM

TO: Doug DeBord, County Manager

FROM: Troy Bahr, Facilities Manager

CC: Tim Hallmark, Director Facilities, Fleet and Emergency Support Services
Luanne Lee, Business Services & Operations Manager

DATE: April 8th, 2024

SUBJECT: Approval for Change Order with Cross Line Construction to Complete New 23rd Judicial District Attorney Remodel Project at Justice Center

Douglas County Facilities, Fleet & Emergency Support Services (FFESS) received funding approval in the 2024 Adopted Budget to complete the District Attorney Remodel at the Robert A. Christensen Justice Center.


In 2023, an IFB process was completed, and IFB #032-23 was awarded to Crossline Construction for the Clerk of Courts Remodel; they remain onsite finishing up that project.

This request is for a change order to the existing contract to complete the District Attorney Remodel for the updated workspace needs for the movement to the new 23rd Judicial.

Numerous efficiencies and cost savings have been identified by having Crossline Construction remain on-site to complete the DA Remodel, including Mobilization and Demobilization costs, background checks and clearance approvals for all contractors and subcontractors, and knowledge of how to work successfully in this high-security environment.

A purchase order request in the amount of \$635,253.00 has been submitted to Douglas County Purchasing for processing to complete the District Attorney remodel on the second and third floors.

Approval to not put this project out to bid and move forward with Agenda Item for BOCC approval for Construction Contract Change Order and Purchase Order to Cross Line Construction, in the amount of \$635,253.00, to complete the District Attorney remodel at the Robert A. Christensen Justice Center.

Approve: 
4/8/2024