



DOUGLAS COUNTY BOARD OF HEALTH

THURSDAY, SEPTEMBER 11, 2025

MINUTES

Thursday, September 11, 2025

5:00 PM

Hearing Room

1. **Call to Order**

PRESENT Board Member Linda Fielding
Board Member Douglas Benevento
Board Member Kim Muramoto
Patrick Neville
Kevin Bracken

EXCUSED Commissioner Kevin Van Winkle
George Teal

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Chris Pratt, County Attorney's Office, said that all items on today's agenda have been reviewed by his office and meet legal approval.

c. Member Disclosure for Items on This Agenda
None.

2. **Consent Agenda**

a. Review/Approve Minutes of March 13, 2025 (Note that no action was taken in the June meeting due to lack of a quorum)

Board Member Fielding moved that the Board approve Review/Approve Minutes of March 13, 2025 This is Motion No. 025-006.

RESULT: ACCEPTED

MOVER: Linda Fielding

SECONDER: Kim Muramoto

AYES: Fielding, Benevento, Muramoto, Neville, Bracken

EXCUSED: Van Winkle, Teal

- b. b. Review/Approve Financial Report through 8/31/2025

Board Member Fielding moved that the Board approve Review/Approve Financial Report through 8/31/2025. This is Motion No. 025-007.

RESULT: ACCEPTED

MOVER: Linda Fielding

SECONDER: Kim Muramoto

AYES: Fielding, Benevento, Muramoto, Neville, Bracken

EXCUSED: Van Winkle, Teal

3. Regular Agenda

- a. Executive Director Update Michael Hill - Executive Director

Director Mike Hill, Health Department, addressed the Board to present on this Item.
President Benevento asked a clarifying question.
Director Hill answered the question.
President Benevento asked a clarifying question.
Director Hill answered the question.

- b. b. EPR and Disease Surveillance Division Update Jon Surbeck - Division Manager (Written Report Only)
- c. c.Environmental Health Division Update Skyler Sicard - Assistant Director (Written Report Only)
- d. Community Health Division Update Laura Larson - Assistant Director (Written Report Only)
- e. Early Childhood Council Update (Updated Strategic Plan) Diane Smith - Early Childhood Council Executive Director (Written Report Only)
- f. Financial Update Richard Miura - Accounting Supervisor (Written Report Only)

Action Items

- g. Request to Accept Funding Received Since the March meeting Michael Hill - Executive Director

Director Hill, addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Director Hill, answered the question.

President Benevento asked a clarifying question.

Director Hill, answered the question.

President Benevento asked a clarifying question.

Director Hill, answered the question.

Kevin Bracken moved that the Board approve Request to Accept Funding Received Since the March meeting. This is Motion No. 025-008.

RESULT: ACCEPTED

MOVER: Kevin Bracken

SECONDER: Linda Fielding

AYES: Fielding, Benevento, Muramoto, Neville, Bracken

EXCUSED: Van Winkle, Teal

- h. Request to Amend/Replace Regulation 22-02, Body Art Establishments Skyler Sicard - Assistant Director

President Benevento asked a clarifying question.

Director Hill, answered the question.

Skyler Sicard, Assistant Director of Environmental Health addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Skyler Sicard, answered the question.

Linda Fielding asked a clarifying question.

Skyler Sicard, answered the question.

Board Member Muramoto moved that the Board approve Request to Amend/Replace Regulation 22-02, Body Art Establishments. This is Motion No. 025-009.

RESULT: ACCEPTED

MOVER: Kim Muramoto

SECONDER: Patrick Neville

AYES: Fielding, Benevento, Muramoto, Neville, Bracken

EXCUSED: Van Winkle, Teal

- i. Request for Input on Colorado Graywater Regulation Skyler Sicard - Assistant Director

Director Hill commented on this Item.

President Benevento asked a clarifying question.

Director Hill answered the question.

Kevin Bracken asked a clarifying question.

President Benevento commented on this Item.

Kevin Bracken commented on this Item.

Skyler Sicard, Assistant Director of Environmental Health, addressed the Board to present on this Item.

Linda Fielding asked a clarifying question.

Kim Muramoto asked a clarifying question.

Skyler Sicard answered the question.

President Benevento asked a clarifying question.

Skyler Sicard answered the question.

Chris Pratt, County Attorney, commented on this Item.

Linda Fielding asked a clarifying question.

President Benevento commented on this Item.

Kevin Bracken commented on this Item.

Kim Muramoto motioned that Douglas County opt out of the Colorado Graywater Regulation with continued monitoring. This is Motion No. 025-010.

RESULT: ACCEPTED

MOVER: Kim Muramoto

SECONDER: Linda Fielding

AYES: Fielding, Benevento, Muramoto, Neville, Bracken

EXCUSED: Van Winkle, Teal

- j. Request to Update Environmental Health Fee Schedule Skyler Sicard - Assistant Director

Skyler Sicard, Assistant Director of Environmental Health, addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Skyler Sicard answered the question.

President Benevento asked a clarifying question.

Skyler Sicard answered the question.

Kevin Bracken asked a clarifying question.

Director Hill answered the question.

Patrick Neville commented on this Item.

Kevin Bracken moved that the Board approve Request to Update Environmental Health Fee Schedule. This is Motion No. 025-011.

RESULT: ACCEPTED

MOVER: Kevin Bracken

SECONDER: Linda Fielding

AYES: Fielding, Benevento, Muramoto, Neville, Bracken

EXCUSED: Van Winkle, Teal

- k. Request to Approve DCHD's draft budget for fiscal year 2026 Richard Miura - Accounting Supervisor

Director Hill, addressed the Board to present on this Item.

President Benevento commented on this Item.

Kevin Bracken commented on this Item.

Kim Muramoto moved that the Board approve Request to Approve DCHD's draft budget for fiscal year 2026. This is Motion No. 025-012.

RESULT: ACCEPTED

MOVER: Kim Muramoto

SECONDER: Patrick Neville

AYES: Fielding, Benevento, Muramoto, Neville, Bracken

EXCUSED: Van Winkle, Teal

1. Request to change the date of the December Meeting Michael Hill - Executive Director
Director Hill, addressed the Board to present on this Item.

Patrick Neville moved that the Board approve Request to change the date of the December Meeting. This is Motion No. 025-013.

RESULT: ACCEPTED
MOVER: Patrick Neville
SECONDER: Kim Muramoto
AYES: Fielding, Benevento, Muramoto, Neville, Bracken
EXCUSED: Van Winkle, Teal

4. Citizen Comments

5. Adjournment

Kevin Bracken moved that the Board adjourn. This is Motion No. 025-014.

RESULT: ACCEPTED
MOVER: Kevin Bracken
SECONDER: Patrick Neville
AYES: Fielding, Benevento, Muramoto, Neville, Bracken
EXCUSED: Van Winkle, Teal